



Missouri Division of Workforce Development
DWD Issuance 16-2014

Issued: June 25, 2015
Effective: July 1, 2015

Subject: Workforce Innovation and Opportunity Act (WIOA) Standing Youth Committees Requirements

1. Purpose: This Issuance is written to set forth the WIOA's vision of the local Workforce Development Board's (LWDB) involvement in the Youth program design and implementation.
2. Background: Under WIOA effective July 1, 2015, a Youth Council is not required. WIOA encourages the establishment of standing committees. A standing committee could be involved in the Youth program oversight, design, and implementation.
3. Substance: The LWDB shall ensure that parents, participants, and other members of the community with experience relating to programs for Youth are involved in the design and implementation of the WIOA programs (WIOA sec. 129(c)(3)(C)).

While WIOA eliminates the requirement for LWDBs to establish a Youth Council, they may choose to establish Standing Committees to provide information and to assist with planning, operation, oversight, and other issues relating to the provision of services to Youth.

If the LWDB does not designate a standing Youth Committee, it retains full responsibility for all aspects of Youth Formula programs including:

- Conducting oversight of Youth WIOA activities under the WIOA sec. 129(c); and
- Identifying eligible providers of Youth WIOA in the local area by awarding grants or contracts on a competitive basis.

LWDBs should keep in mind that Youth Councils are required through June 30, 2015, and existing Youth Councils can serve a critical role in helping local Youth programs transition to the WIOA.

The WIOA permits a LWDB to designate an effective existing Youth Council as a standing Youth Committee if the existing Youth Council fulfills the requirements of a standing committee as defined by the WIOA.

If a LWDB decides to form a standing Youth Committee, the committee must include:

- A member of the LWDB, who chairs the committee;
- Members of Community Based Organizations with a demonstrated record of success in serving eligible Youth; and
- Other individuals with appropriate expertise and experience who are not members of the LWDB.

The Division of Workforce Development (DWD) recommends standing Youth Committee members include WIOA partners, Vocational Rehabilitation, and Adult Education and Literacy; and it encourages the appointment of:

- Temporary Assistance for Needy Families, Juvenile Justice, Mental Health, Social Services agency staff;
- Other community organizations with skills acquired working with area Youth; and
- Regional and local employers may also be considered for standing Youth Committee membership.

4. Action: This Issuance is effective July 1, 2015. Please distribute to appropriate individuals.
5. Contact: Please direct questions or comments regarding this Issuance to Randy Cottrell, Programs and Operations Section, at 573-526-8242 or email randy.cottrell@ded.mo.gov,
6. Reference: Workforce Innovation and Opportunity Act, Section 129; and U.S. Department of Labor Training and Employment Guidance Letter # 23-14.
7. Rescissions: This Issuance supersedes and replaces DWD Issuance 20-2012, Workforce Investment Act Local Youth Council Requirements, dated March 28, 2013.
8. Attachments: None.

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