



Summary of Required Criteria for Eligible Training Providers

- Training institutions may be a public sector entity, private for profit or private nonprofit and may be faith-based; and
 - must be at least one of the following: accredited, approved, certified, licensed, or registered by an authorized agency or organization;
 - must be authorized by the state of Missouri to do business and provide postsecondary education; and
 - cannot currently be in a state of federal debarment status

- Training institutions must offer postsecondary occupational training programs for occupations that are in-demand, as determined by a local Workforce Development Board (WDB). The postsecondary occupational training program must:
 - Lead to a certificate, an associate, or baccalaureate degree, or a competency or skill recognized by employers; and
 - Be at least one of the following: accredited, approved, certified, licensed, or registered by an authorizing agency or organization.

- The institutions must be able to comply fully with the following laws on nondiscrimination and equal opportunity provisions within the Workforce Innovation & Opportunity Act (WIOA) 29 CFR Part 38:
 - The Workforce Innovation and Opportunity Act (WIOA) Section 188, which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIOA Title I financially assisted program or activity;
 - Title VI of the Civil Rights Act of 1964, as amended;
 - Section 504 of the Rehabilitation Act of 1973, as amended;
 - The Age Discrimination Act of 1975, as amended;
 - Title IX of the Education Amendments of 1972, as amended;
 - Title II Subpart A of the American with Disabilities Act of 1990, as amended; and
 - Genetic Information Nondiscrimination Act of 2008.

Missouri Division of Workforce Development is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.
Missouri TTY Users can call (800) 735-2966 or dial 7-1-1.



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To apply, a training institute must:

- Have a Federal ID number.
- New institution must have been providing classes a minimum of 12 months.
- Show documentation of approved programs from their authorizing authority if the institution is not required to report to Department of Higher Education (DHE).
- Provide their website address that displays the programs submitted for WIOA consideration.
- If an out-of-state institution, have posted their programs on their respective state's Eligible Training Provider List.
- Agree to accept the terms and conditions of ETPS Assurances Agreement.

To start the application process, email trainingprovideradmin@ded.mo.gov requesting an account; instructions are provided for completing the web-based application. If you have questions, email us or call 573-751-3538 for additional information.

Please refer to the ETPS Policy and Procedures Guidance that can be found at <https://jobs.mo.gov/jobseeker/missouri-eligible-training-provider-system> for additional details.

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