



Missouri Department of Economic Development  
Missouri Division of Workforce Development



### SkillUP Transportation-Related Expenses (TRE) Verification Log

PARTICIPANT'S NAME (Last, First, Middle)	DCN
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**Please provide documentation to verify days worked or days you attended school or training.**

TRE Payment Date Range: Start _____ End _____	Date Received: _____
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	Date of Activity	Type of TRE Activity (Select One)				Departure Location (Address, City, State & Zip Code)	Destination Location (Address, City, State & Zip Code)	Staff Use Only	
		Work	School or Training	Job Center Workshop	Job Center Staff-Assisted Services			Mileage	Comments
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

**Total Mileage for TRE period. Must have a minimum of 10 miles for entry into Case Management System.**

I certify the information I provide for this TRE payment is true and accurate to the best of my knowledge.

X \_\_\_\_\_

PARTICIPANT'S SIGNATURE

DATE

For additional information about Missouri Division of Workforce Development services, contact a Missouri Job Center near you. Locations and additional information are available at [jobs.mo.gov](http://jobs.mo.gov) or (888) 728-JOBS (5627).

Missouri Division of Workforce Development is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY Users can call (800) 735-2966 or dial 7-1-1.

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