



## Resolutions for Job Seekers for the New Year

Whether you are looking for a job or simply looking for a better position, the new year is a great time to jump start your job search. Here are some new year resolutions to get you started!

### **1. I will create a plan.**

Any solid venture needs a roadmap to how to get there. The same goes with a job search. Figure out your skills and interests, find the resources you need to fill gaps in your resume for the job

you want, update your resume and get out there and network. Be sure to be realistic in your goal setting though, just like you wouldn't be able to lose 20 pounds in a week, finding the right position might take a little time and effort!

### **2. I will review my resume and look for advice and help.**

Today's employers want resumes that are tailored for the job you are applying for. A generic resume isn't enough, you need to have a stellar cover letter and a resume that really demonstrates who you are as a potential employee. Look over the information with each new application to be sure you are presenting your best self on paper!

### **3. I will look for opportunities to network as much as possible.**

You never know where the contact for your next great job will come from. Volunteering is a great way to help others and also meet people who may be able to help you in your search. Remember to be positive when you meet new people and put your best foot forward.

### **4. I will review my social media accounts.**

It's standard practice today to review candidate's social media profiles before making a hiring decision. Does your social media match your resume? Does it accurately reflect who you are? Does it show information you would want a potential boss to know? Make sure you have a complete LinkedIn profile for professional searches as well!

### **5. I will be positive.**

This is one of the hardest things to do when you've been working at a job search for a while or if you are in a job you don't currently love. It's hard not to get discouraged, but negativity won't help you get your dream job. Not only will it come through in your demeanor but it can drain your energy and motivation as well! Spend some time each week doing something you love, work on increasing your skills and maintain a strong support system of family and friends. Volunteering for those less fortunate can also help you maintain gratitude and mitigate feelings of discouragement or resentment.

Your local Missouri Job Centers can help you meet your goals in a number of ways. Beyond hosting job fairs, they also offer workshops to help you increase your skills and update your resume and give you a head start on the competition. Click [here](#) to find a center near you and ask how we can help you today!



For additional information about Missouri Division of Workforce Development services, contact a Missouri Job Center near you. Locations and additional information are available at [jobs.mo.gov](http://jobs.mo.gov) or 1-888-728-JOBS (5627).



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