

WARN Coordinator
Missouri Department of Higher Education & Workforce Development
Office of Workforce Development
PO Box 1087
Jefferson City, MO 65102
Via email: ETT.DWD@dhewd.mo.gov

WARN Coordinator:

This letter is notice that RR Donnelley has made the decision to permanently close operations at its facility(s) located at 3049 Chouteau Avenue and 5900 Berthold Avenue, St Louis, MO 63103 as a result of COVID-19 and is permanently separating employees at this/these facilities as a result. There are 72 employees currently affected at this employment site. The first separations are planned to take place on 4/16/20 with final separations planned on or around 6/15/2020. These separations are intended to be permanent. A list of affected job titles and the number of employees in each title accompanies this letter as Attachment A. Some (but not all) employees at this location are covered under a collective bargaining agreement. Various factors may still affect the timing of any employment terminations. None of the affected employees have a right to claim another job at RR Donnelley (so called "bumping rights"). We also are giving appropriate notice to the affected workers and the union representing the affected workers. [The union representative being notified is: Michael Congemi, GCC/IBT Local 6505 President, 1977 Schuetz Road, St Louis, MO 63146.

Whether or not this action triggers the requirements of the Worker Adjustment and Retraining Notification Act, we thought it appropriate to give you this notice. We are taking these employment actions because of COVID-19-related business circumstances that were not reasonably foreseeable. We would like to have given more notice of this action, but were unable to do so because of how quickly our operations were affected by the COVID-19 pandemic, the World Health Organization's pandemic declaration on March 11th, the President's declaration of a national emergency on March 13th, and other related governmental announcements and actions.

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Job Titles and EE Counts

Job Title	Total
Account Intg Specialist 3	1
Account Manager 2	1
Accounting Clerk 1	1
Accounting Clerk 2	1
Admin Assistant 1	1
Administrator 3	1
Applications Specialist 1	1
Associate - Operations	1
Bindery Operator 1	4
Bindery Operator 2	3
Business Analyst 1	1
Estimator 2	1
Estimator 3 -Mfg	1
General Manager 1	1
Hand Bindery Operator	1
HR Generalist 2	1
Imaging Operator 1	3
Imaging Operator 2	1
IT Administrator 3	1
Light Equipment Operator 1	1
Mail Services Specialist 1	2
Mailing Database Coordinator	1
Maintenance Mechanic 1	1
Manager - Plant Controller 1	1
Manager - Sales	1
Operations Clerk 1	1
Picker/Packer 1	1
Prelim/Prepress Operator 2	1
Prelim/Prepress Operator 3	1
Press Operator 1	2
Press Operator 2	2
Print Prod Acct Spec 2 -Cus	5
Print Prod Acct Specialist 1	1
Product Support Specialist 1	1
Product Support Specialist 2	1
Sales Rep 1	1
Sales Rep 2	5
Shift Coordinator 2	2
Shipping & Receiving 1	1
Shipping & Receiving 2	2
Shipping & Receiving 3	4
Supv - Customer Service	1
Supv - Logistics	1
Supv - Manufacturing -Mfg	1
Tech Support Analyst 1	1
Technical Specialist 2	3
Technical Specialist 3	1
Total:	72