



**MO Div. of Workforce Development
DWD Issuance 16-2012**

**Issued: February 26, 2013
Effective: April 1, 2013**

Subject: Required Job Services (RJS) for Unemployment Insurance (UI) Claimants

1. Purpose: This Issuance provides definitions regarding required services that must be provided to UI claimants when they report to a Career Center for the first time after filing an initial UI claim beginning April 1, 2013.
2. Background: Subtitle C of the Middle Class Tax Relief and Job Creation Act established required Reemployment and Eligibility Assessment (REA) services that must be provided to UI claimants receiving Emergency Unemployment Compensation (EUC). Beginning in March 2012, UI claimants moving from State UI benefits to EUC were required to participate in EUC REA. To comply with this mandate, the Division of Workforce Development (DWD) and the Department of Labor and Industrial Relation's (DOLIR) Division of Employment Security (DES) entered into a joint effort to implement EUC RES/REA in Missouri. Due to the successful outcome of this program, UI claimants received enhanced services which allowed them to be better job candidates and return to work in a shorter time frame. DWD and DOLIR/DES with concurrence from the State's WIB Directors decided to design a similar program known as RJS for UI claimants when they file an initial claim. RJS provides a defined set of required job services which provide UI claimants the opportunity to have the skills to compete for high-wage jobs and emerging industry sectors.
3. Substance: Required services for RJS claimants include:
 - Orientation to Career Center services;
 - Assessment of individual skills by use of Career Ready 101;
 - Provision of labor market information;
 - Review of job search activities and career information through use of the "It's All About You" materials.
4. Action: The effective date of this Issuance is April 1, 2013. Career Center staff must be prepared to provide services to RJS claimants as described in item #3 of this Issuance on April 1, 2013. Training on the RJS program will be provided prior to April 1, 2013. All Career Center staff who will be responsible for delivering RJS services must make themselves available to participate in the RJS program training.

5. Contact: For RJS program issues contact Robert Ruble at 573-751-3754 or at robert.ruble@ded.mo.gov. For information management system issues contact the DWD Technical Support unit at dwdsupport@ded.mo.gov.
6. Reference: Section 288.040.1, RSMo.
Current RJS Program Outline published on WorkSmart.
7. Rescissions: None.
8. Attachments: None.



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