



Missouri Division of Workforce Development
DWD Issuance 02-2014

Issued: July 1, 2014
Effective: July 1, 2014

Subject: Program Year 2014 (PY14)/Fiscal Year 2015 (FY15) Workforce Investment Act (WIA) Formula Allocations for Adult, Youth, and Dislocated Worker Programs to Local Workforce Investment Boards (LWIB)

- Purpose: This Issuance is written to provide funding information for completion of Planning Budget Summaries for PY14 and FY15 WIA funding, and to make technical corrections to **Attachment 2**, Parts 1 and 3; and add **Attachment 3**.
- Background: Whenever the Secretary of Labor allots funds required to be allotted under WIA Title I, the Secretary shall publish in a timely fashion in the Federal Register the proposed amount to be distributed to each recipient of the funds. After determining the amounts to be reserved, the Secretary shall make available a percentage for Adult, Dislocated Worker, and Youth programs.
- Substance: **Attachment 1-Section 1** provides the PY14/FY15 WIA Title I-B Adult formula fund allocation based on Training and Employment Guidance Letter (TEGL) No. 18-13 issued on April 3, 2014.

Missouri's PY14 Adult allotment is \$847,973 of which 91.25 percent is allocated to the LWIBs in the amount of \$773,775. Missouri's FY15 Adult allotment is \$11,131,039 of which 91.25 percent is allocated to the LWIBs in the amount of \$10,157,074.

Adult PY14 allocations are available July 1, 2014, and Adult FY15 allocations are available October 1, 2014. LWIBs may request to transfer up to **30 percent** from each of the Adult program funding allotments to the respective Dislocated Worker program funding allotments.

Attachment 1-Section 2 provides the PY14 WIA Title I-B Youth formula fund allocation based on TEGL No. 18-13 issued on April 3, 2014.

Missouri's PY14 Youth allotment is \$12,877,148 of which 91.25 percent is allocated to the LWIBs in the amount of \$11,750,398. PY14 Youth allocations are available April 1, 2014. There is no authority for LWIBs to transfer funds to or from the Youth activity program. In accordance with

20 CFR 664.320 of the WIA Final Regulations, a minimum of 30 percent of the LWIB Youth allocation, excluding amounts set aside for local administration from the Youth allocation, must be budgeted and expended for Out-of-School Youth activities.

Attachment 1-Section 3 provides the PY14/FY15 WIA Title I-B Dislocated Worker formula fund allocation based on TEGL No. 18-13 issued on April 3, 2014.

Missouri's PY14 Dislocated Worker allotment is \$2,309,668 of which 66.25 percent is allocated to the LWIBs in the amount of \$1,530,155. Missouri's FY15 Dislocated Worker allotment is \$13,982,824 of which 66.25 percent is allocated to the LWIBs in the amount of \$9,263,621.

Dislocated Worker PY14 allocations are available July 1, 2014, and Dislocated Worker FY15 allocations are available October 1, 2014. LWIBs may request to transfer up to **30 percent** from each of the Dislocated Worker program funding allotments to the respective Adult program funding allotments.

Attachment 1-Section 4 provides PY14 WIA Title I-B Adult, Youth, and Dislocated Worker funding combined to aid in the completion of the Planning Budget Summaries for WIA funds.

Attachment 1-Section 5 provides FY15 WIA Title I-B Adult and Dislocated Worker funding combined to aid in the completion of the Planning Budget Summary for WIA funds.

Attachment 2-Page 1 is a Planning Budget Summary for WIA Adult and Dislocated Worker funds to be used to budget funds included in this Issuance. A separate Planning Budget Summary must be completed for each year of funding designated as Program Year and Fiscal Year.

Attachment 2-Page 2 is a Planning Budget Summary for WIA Youth funds to be used to budget funds included in this Issuance.

4. Action: This information must be used to develop the Planning Budget Summaries for all funding as identified and included in Attachment 1-Sections 1 through 3. A separate Planning Budget Summary must be submitted for PY14 funds (Attachment 1-Section 4) and FY15 funds (Attachment 1-Section 5).

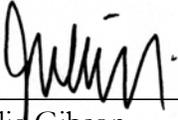
The LWIB must include these properly completed Planning Budget Summaries in their local plan modification that is **due June 16, 2014**. Please refer to DWD Issuance 06-05 regarding "Local WIA Plan Modification Procedures."

PY14 WIA Youth funds (Attachment 1-Section 2) are available April 1, 2014. PY14 Adult and Dislocated Worker funds (Attachment 1-Sections 1 and 3) are available July 1, 2014. FY15 Adult and Dislocated Worker funds (Attachment 1-Sections 1 and 3) are available October 1, 2014.

When requesting to transfer funds, the region must provide a revised Planning Budget Summary (**Attachment 3**), an explanation of how this transfer will assist the region, and how many additional individuals are anticipated to be served in the program receiving the transferred funds. Please refer to the current DWD Issuance regarding “New Transfer Amounts Allowable between WIA Adult and Dislocated Worker Funding Streams.”

5. Contact: Please contact Tracey Brown at (573) 526-8222 if you have any questions regarding the calculation of the PY14/FY15 allocations. If you need assistance regarding the plan modification or a transfer request, please contact Anita Henry at anita.henry@ded.mo.gov or Glenda Terrill at glenda.terrell@ded.mo.gov.
6. Reference: WIA Sections 182,127(b)(1)(C), and 132(b)(1)(B) and (2)(B).
7. Rescissions: This Issuance updates and supersedes DWD Issuance 12-2013 dated April 18, 2014.
8. Attachments: (1) DWD Formula Allocations and (2) WIA Planning Budget Summary Templates, and (3) Transfer Planning Budget Summary Template.

The Missouri Division of Workforce Development is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY Users can call (800) 735-2966 or dial 711.



Julie Gibson
Director
Missouri Division of Workforce Development

PY14-FY15 WIA ALLOCATIONS

Attachment 1-Section 1 of 5

Workforce Investment Act Adult Allocations

<u>Region Name</u>	<u>LWIA No.</u>	<u>PY '14 Available 7/1/14</u>	<u>FY '15 Available 10/1/14</u>	<u>Total Allocation</u>
Northwest	1	\$ 31,275	\$ 410,539	\$ 441,814
Northeast	2	\$ 35,357	\$ 464,126	\$ 499,483
Kansas City & Vicinity	3	\$ 98,946	\$ 1,298,825	\$ 1,397,771
West Central	4	\$ 35,842	\$ 470,483	\$ 506,325
St. Louis City	6	\$ 81,847	\$ 1,074,380	\$ 1,156,227
Southwest	7	\$ 33,974	\$ 445,960	\$ 479,934
Ozark	8	\$ 63,657	\$ 835,608	\$ 899,265
Central	9	\$ 81,578	\$ 1,070,850	\$ 1,152,428
South Central	10	\$ 33,420	\$ 438,694	\$ 472,114
Southeast	11	\$ 53,348	\$ 700,275	\$ 753,623
East Jackson County	12	\$ 43,315	\$ 568,576	\$ 611,891
St. Louis County	13	\$ 109,255	\$ 1,434,158	\$ 1,543,413
St. Charles County	14	\$ 29,753	\$ 390,556	\$ 420,309
Jefferson / Franklin Consortium	15	\$ 42,208	\$ 554,044	\$ 596,252
Total		\$ 773,775	\$ 10,157,074	\$ 10,930,849

Note: Must be fully expended by 6/30/2016.Tracey Brown
4/18/2014

PY14-FY15 WIA ALLOCATIONS

Attachment 1-Section 2 of 5

Workforce Investment Act Youth Allocation

<u>Region Name</u>	<u>LWIA No.</u>	<u>PY '14 Available 4/1/14</u>
Northwest	1	\$ 481,580
Northeast	2	\$ 496,237
Kansas City & Vicinity	3	\$ 1,449,974
West Central	4	\$ 560,098
St. Louis City	6	\$ 1,281,273
Southwest	7	\$ 505,659
Ozark	8	\$ 1,040,631
Central	9	\$ 1,410,191
South Central	10	\$ 436,562
Southeast	11	\$ 783,091
East Jackson Co. KC	12	\$ 644,898
St. Louis County	13	\$ 1,610,151
St. Charles County	14	\$ 451,219
Jefferson / Franklin Consortium	15	\$ 598,834
Total		<u>\$ 11,750,398</u>

Note: Must be fully expended by 6/30/2016.Tracey Brown
4/18/2014

PY14-FY15 WIA ALLOCATIONS

Attachment 1-Section 3 of 5

Workforce Investment Act Dislocated Worker Allocations

<u>Region Name</u>	<u>LWIA No.</u>	<u>PY '14 Available 7/1/14</u>	<u>FY '15 Available 10/1/14</u>	<u>Total Allocation</u>
Northwest	1	\$ 70,693	\$ 427,979	\$ 498,672
Northeast	2	\$ 61,971	\$ 375,177	\$ 437,148
Kansas City & Vicinity	3	\$ 226,769	\$ 1,372,869	\$ 1,599,638
West Central	4	\$ 59,370	\$ 359,429	\$ 418,799
St. Louis City	6	\$ 153,781	\$ 930,993	\$ 1,084,774
Southwest	7	\$ 76,967	\$ 465,960	\$ 542,927
Ozark	8	\$ 125,473	\$ 759,617	\$ 885,090
Central	9	\$ 144,447	\$ 874,485	\$ 1,018,932
South Central	10	\$ 45,140	\$ 273,276	\$ 318,416
Southeast	11	\$ 87,066	\$ 527,100	\$ 614,166
East Jackson Co. KC	12	\$ 79,262	\$ 479,856	\$ 559,118
St. Louis County	13	\$ 254,006	\$ 1,537,761	\$ 1,791,767
St. Charles County	14	\$ 71,764	\$ 434,464	\$ 506,228
Jefferson / Franklin Consortium	15	\$ 73,446	\$ 444,655	\$ 518,101
Total		\$ 1,530,155	\$ 9,263,621	\$ 10,793,776

Note: Must be fully expended by 6/30/2016.Tracey Brown
4/18/2014

PY14-FY15 WIA ALLOCATIONS

Attachment 1-Section 4 of 5

PY'14 Workforce Investment Act Allocations

<u>Region Name</u>	<u>LWIA No.</u>	<u>PY '14 Adult</u>	<u>PY '14 Youth</u>	<u>PY '14 Dislocated Worker</u>	<u>Total PY '14 Available</u>
Northwest	1	\$ 31,275	\$ 481,580	\$ 70,693	\$ 583,548
Northeast	2	\$ 35,357	\$ 496,237	\$ 61,971	\$ 593,565
Kansas City & Vicinity	3	\$ 98,946	\$ 1,449,974	\$ 226,769	\$ 1,775,689
West Central	4	\$ 35,842	\$ 560,098	\$ 59,370	\$ 655,310
St. Louis City	6	\$ 81,847	\$ 1,281,273	\$ 153,781	\$ 1,516,901
Southwest	7	\$ 33,974	\$ 505,659	\$ 76,967	\$ 616,600
Ozark	8	\$ 63,657	\$ 1,040,631	\$ 125,473	\$ 1,229,761
Central	9	\$ 81,578	\$ 1,410,191	\$ 144,447	\$ 1,636,216
South Central	10	\$ 33,420	\$ 436,562	\$ 45,140	\$ 515,122
Southeast	11	\$ 53,348	\$ 783,091	\$ 87,066	\$ 923,505
East Jackson Co. KC	12	\$ 43,315	\$ 644,898	\$ 79,262	\$ 767,475
St. Louis County	13	\$ 109,255	\$ 1,610,151	\$ 254,006	\$ 1,973,412
St. Charles County	14	\$ 29,753	\$ 451,219	\$ 71,764	\$ 552,736
Jefferson / Franklin Consortium	15	\$ 42,208	\$ 598,834	\$ 73,446	\$ 714,488
Total		\$ 773,775	\$ 11,750,398	\$ 1,530,155	\$ 14,054,328

Note: Youth funds available 4/1/2014. Adult and Dislocated Worker funds available 7/1/2014. Must be fully expended by 6/30/2016.

Tracey Brown
4/18/2014

PY14-FY15 WIA ALLOCATIONS

Attachment 1-Section 5 of 5

FY'15 Workforce Investment Act Allocations

<u>Region Name</u>	<u>LWIA No.</u>	<u>FY '15 Adult</u>	<u>FY '15 Dislocated Worker</u>	<u>Total FY '15 Available</u>
Northwest	1	\$ 410,539	\$ 427,979	\$ 838,518
Northeast	2	\$ 464,126	\$ 375,177	\$ 839,303
Kansas City & Vicinity	3	\$ 1,298,825	\$ 1,372,869	\$ 2,671,694
West Central	4	\$ 470,483	\$ 359,429	\$ 829,912
St. Louis City	6	\$ 1,074,380	\$ 930,993	\$ 2,005,373
Southwest	7	\$ 445,960	\$ 465,960	\$ 911,920
Ozark	8	\$ 835,608	\$ 759,617	\$ 1,595,225
Central	9	\$ 1,070,850	\$ 874,485	\$ 1,945,335
South Central	10	\$ 438,694	\$ 273,276	\$ 711,970
Southeast	11	\$ 700,275	\$ 527,100	\$ 1,227,375
East Jackson Co. KC	12	\$ 568,576	\$ 479,856	\$ 1,048,432
St. Louis County	13	\$ 1,434,158	\$ 1,537,761	\$ 2,971,919
St. Charles County	14	\$ 390,556	\$ 434,464	\$ 825,020
Jefferson / Franklin Consortium	15	\$ 554,044	\$ 444,655	\$ 998,699
Total		\$ 10,157,074	\$ 9,263,621	\$ 19,420,695

Note: Adult and Dislocated Worker funds available 10/1/2014. Must be fully expended by 6/30/2016.

Tracey Brown
4/18/2014

For Attachment 2, Parts 1 and 2,
Planning Budget Summaries,
see the Microsoft Excel spreadsheet
documents. Open "attachments" in
Acrobat.

Adult - Local Administration:

Adult - Salary and Fringe Benefits:	Salaries and fringe benefits for administrative staff working with the program. (As defined at 20 CFR 667.220)
Adult - Other Administration:	Other costs associated with operating the program such as supplies, space, travel, etc. (As defined at 20 CFR 667.220)

Program Services:

Adult - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Adult - Other staffing costs:	Other costs associated with operating the program such as supplies, space, travel, etc.
Adult - ITA:	Funds expended for participants enrolled in activity 301 Occupation specific training and paid for through individual training accounts.
Adult - OJT:	Funds expended for participants enrolled in activity 302 On-the-Job training
Adult - Work Experience:	Funds expended for participants enrolled in activity 211. this would include participant wages and fringe costs for payroll.
Adult - Supportive Services:	Funds expended for participants enrolled in activity 403 Supportive Services.
Adult - Needs Related Payments:	Funds expended for participants enrolled in activity 404 Needs-Related Services.

Dislocated Worker - Local Administration:

Dislocated Worker - Salary and Fringe Benefits:	Salaries and fringe benefits for administrative staff working with the program. (As defined at 20 CFR 667.220)
Dislocated Worker - Other Administration:	Other costs associated with operating the program such as supplies, space, travel, etc. (As defined at 20 CFR 667.220)

Program Services:

Dislocated Worker - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Dislocated Worker - Other staffing costs:	Other costs associated with operating the program such as supplies, space, travel, etc.
Dislocated Worker - ITA:	Funds expended for participants enrolled in activity 301 Occupation specific training and paid for through individual training accounts.
Dislocated Worker - OJT:	Funds expended for participants enrolled in activity 302 On-the-Job training. Does not include funds expended from the OJT National Emergency Grant.
Dislocated Worker - Internships:	A short-term pre-vocational service designed to allow the sampling of jobs to determine if an individual has the aptitude and interests necessary for training and/or placement in a specific job or occupation. Internship positions may be paid or unpaid (and subsidized or unsubsidized) placement in the public or private sector.
Dislocated Worker - Work Experience:	A short-term pre-vocational service designed to instill work habits and work ethics. Work experience positions are paid or unpaid placement in the public or private sector.
Dislocated Worker - Supportive Services:	Funds expended for participants enrolled in activity 403 Supportive Services.
Dislocated Worker - Needs Related Payments:	Funds expended for participants enrolled in activity 404 Needs-Related Services.

Local Administration:

Youth - Salary and Fringe Benefits:	Salaries and fringe benefits for administrative staff working with the program. (As defined at 20 CFR 667.220)
Youth - Other Administration:	Other costs associated with operating the program such as supplies, space, travel, etc. (As defined at 20 CFR 667.220)

Program Services:

In-School - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
In-School - Other staffing/operational costs:	Other costs associated with operating the program such as supplies, space, travel, etc.

Direct Participant Costs:

In-School - Occupational Skills Training:	Funds expended for In-School WIA Youth participants enrolled in activity 505 for occupational skills training services that were competitively procured.
In-School - Work Experience:	Funds expended for WIA In-School participants enrolled in activity 504. This would include participant wages and fringe costs for payroll.
In-School - Supportive Services:	Funds expended for WIA In-School participants enrolled in activity 507.
In-School - Needs Related Payments:	Funds used to provide incentives for recognition and achievement to eligible In-School youth as defined under WIA Section 129 (a)(5). An activity code in Toolbox will be developed to track customers receiving incentives.
In-School - Other direct participant costs:	Other participant costs for WIA activities that were not included in the above breakouts.
Out-School - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Out-School - Other staffing/operational costs:	Other costs associated with operating the program such as supplies, space, travel, etc.

Direct Participant Costs:

Out-School - Occupational Skills Training:	Funds expended for Out-of-School WIA Youth participants enrolled in activity 505 for occupational skills training services that were competitively procured.
Out-School - Work Experience:	Funds expended for WIA Out-of-School participants enrolled in activity 504. This would include participant wages and fringe costs for payroll.
Out-School - OJT:	Funds expended for Out-of-School WIA Youth participants enrolled in On-the-Job Training. An activity code in Toolbox will be developed to track customers.
Out-School - Supportive Services:	Funds expended for WIA Out-of-School participants enrolled in activity 507.
Out-School - Needs Related Payments:	Funds used to provide incentives for recognition and achievement to eligible Out-of-School youth as defined under WIA Section 129 (a)(5). An activity code in Toolbox will be developed to track customers receiving incentives.
Out-School - Other direct participant costs:	Other participant costs for WIA activities that were not included in the above breakouts.

In-School Summer - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
In-School Summer - Other staffing/operational costs:	Other costs associated with operating the program such as supplies, space, travel, etc.

Direct Participant Costs:

In-School Summer - Work Experience:	Funds expended for WIA In-School participants enrolled in activity 503. This would include participant wages and fringe costs for payroll.
In-School Summer - Supportive Services:	Funds expended for WIA In-School participants enrolled in activity 507 to participate in Summer work experience (503).
In-School Summer - Needs Related Payments:	Funds used to provide incentives for recognition and achievement to eligible In-School youth as defined under WIA Section 129 (a)(5) relating to participation in a Summer work experience program. An activity code in Toolbox will be developed to track customers receiving incentives.

Out-School Summer - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Out-School Summer - Other staffing/operational costs:	Other costs associated with operating the program such as supplies, space, travel, etc.

Direct Participant Costs:

<p>Out-School Summer - Work Experience:</p>	<p>Funds expended for WIA Out-of-School participants enrolled in activity 503. This would include participant wages and fringe costs for payroll.</p>
<p>Out-School Summer - Supportive Services:</p>	<p>Funds expended for WIA Out-of-School participants enrolled in activity 507 to participate in Summer work experience (503).</p>
<p>Out-School Summer - Needs Related Payments:</p>	<p>Funds used to provide incentives for recognition and achievement to eligible Out-of-School youth as defined under WIA Section 129 (a)(5) relating to participation in a Summer work experience program. An activity code in Toolbox will be developed to track customers receiving incentives.</p>

For Attachment 3, Transfer Planning Budget Summary, see the Microsoft Excel spreadsheet. Open "attcahments" in Acrobat.