



MO Div. of Workforce Development  
DWD Issuance 23-2012

Issued: May 7, 2013  
Effective: May 7, 2013

**Subject: Program Year 2013 (PY13)/Fiscal Year 2014 (FY14) Workforce Investment Act (WIA) Formula Allocations for Adult, Youth, and Dislocated Worker Programs to Local Workforce Investment Boards (LWIB)**

1. Purpose: This Issuance is written to provide funding information for completion of Planning Budget Summaries for PY13 and FY14 WIA funding.
2. Background: Whenever the Secretary of Labor allots funds required to be allotted under WIA Title I, the Secretary shall publish in a timely fashion in the Federal Register the proposed amount to be distributed to each recipient of the funds. After determining the amounts to be reserved, the Secretary shall make available a percentage for Adult, Dislocated Worker, and Youth programs.
3. Substance: **Attachment 1–Section 1** provides the PY13/FY14 WIA Title I-B Adult formula fund allocation based on Training and Employment Guidance Letter (TEGL) No. 25-12 issued on May 1, 2013.

Missouri's PY13 Adult allotment is \$255,483 of which 95 percent is allocated to the LWIBs in the amount of \$242,709. Missouri's FY14 Adult allotment is \$11,876,429, of which 95 percent is allocated to the LWIBs in the amount of \$11,282,607.

Adult PY13 allocations are available July 1, 2013, and Adult FY14 allocations are available October 1, 2013. LWIBs may request to transfer up to **30 percent** from each of the Adult program funding allotments to the respective Dislocated Worker program funding allotments.

**Attachment 1–Section 2** provides the PY13 WIA Title I-B Youth formula fund allocation based on TEGL No. 25-12 issued on May 1, 2013.

Missouri's PY13 Youth allotment is \$13,072,955 of which 95 percent is allocated to the LWIBs in the amount of \$12,419,307. PY13 Youth allocations are available April 1, 2013. There is no authority for LWIBs to transfer funds to or from the Youth activity program. In accordance with

20 CFR 664.320 of the WIA Final Regulations, a minimum of 30 percent of the LWIB Youth allocation, excluding amounts set aside for local administration from the Youth allocation, must be budgeted and expended for Out-of-School Youth activities.

**Attachment 1–Section 3** provides the PY13/FY14 WIA Title I-B Dislocated Worker formula fund allocation based on TEGL No. 25-12 issued on May 1, 2013.

Missouri’s PY13 Dislocated Worker allotment is \$1,348,265, of which 70 percent is allocated to the LWIBs in the amount of \$943,786. Missouri’s FY14 Dislocated Worker allotment is \$13,524,308, of which 70 percent is allocated to the LWIBs in the amount of \$9,467,015.

Dislocated Worker PY13 allocations are available July 1, 2013, and Dislocated Worker FY14 allocations are available October 1, 2013. LWIBs may request to transfer up to **30 percent** from each of the Dislocated Worker program funding allotments to the respective Adult program funding allotments.

**Attachment 1–Section 4** provides PY13 WIA Title I-B Adult, Youth, and Dislocated Worker funding combined to aid in the completion of the Planning Budget Summaries for WIA funds.

**Attachment 1–Section 5** provides FY14 WIA Title I-B Adult and Dislocated Worker funding combined to aid in the completion of the Planning Budget Summary for WIA funds.

**Attachment 2–Part 1** is a Planning Budget Summary for WIA Adult and Dislocated Worker funds to be used to budget funds included in this Issuance. A separate Planning Budget Summary must be completed for each year of funding designated as Program Year and Fiscal Year.

**Attachment 2–Part 2** is a Planning Budget Summary for WIA Youth funds to be used to budget funds included in this Issuance.

4. Action:

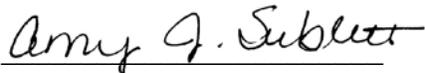
This information must be used to develop the Planning Budget Summaries for all funding as identified and included in Attachment 1–Sections 1 through 3. A separate Planning Budget Summary must be submitted for PY13 funds (Attachment 1–Section 4) and FY14 funds (Attachment 1–Section 5).

The LWIB must include these properly completed Planning Budget Summaries in their local plan modification that is **due June 17, 2013**. Please refer to the current DWD Issuance regarding “Local WIA Plan Modification Procedures.”

PY13 WIA Youth funds (Attachment 1-Section 2) are available April 1, 2013. PY13 Adult and Dislocated Worker funds (Attachment 1–Sections 1 and 3) are available July 1, 2013. FY14 Adult and Dislocated Worker funds (Attachment 1–Sections 1 and 3) are available October 1, 2013.

When requesting to transfer funds, the region must provide a revised Planning Budget Summary, an explanation of how this transfer will assist the region, and how many additional individuals are anticipated to be served in the program receiving the transferred funds. Please refer to the current DWD Issuance regarding “New Transfer Amounts Allowable between WIA Adult and Dislocated Worker Funding Streams.”

5. Contact: Please contact Tracey Brown at (573) 526-8222 if you have any questions regarding the calculation of the PY13/FY14 allocations. If you need assistance regarding the plan modification or a transfer request, please contact Anita Henry at [anita.henry@ded.mo.gov](mailto:anita.henry@ded.mo.gov) or Glenda Terrill at [glenda.terrell@ded.mo.gov](mailto:glenda.terrell@ded.mo.gov).
6. Reference: WIA Sections 182,127(b)(1)(C), and 132(b)(1)(B) and (2)(B).
7. Rescissions: None.
8. Attachments: (1) DWD Formula Allocations and (2) WIA Planning Budget Summary Templates.



Amy Sublett  
Acting Director  
MO Div. of Workforce Development

PY13-FY14 WIA ALLOCATIONS

Attachment 1-Section 1 of 5

Workforce Investment Act Adult Allocations

<u>Region Name</u>	<u>LWIA No.</u>	<u>PY '13 Available 7/1/13</u>	<u>FY '14 Available 10/1/13</u>	<u>Total Allocation</u>
Northwest	1	\$ 9,945	\$ 462,317	\$ 472,262
Northeast	2	\$ 11,022	\$ 512,351	\$ 523,373
Kansas City & Vicinity	3	\$ 29,749	\$ 1,382,948	\$ 1,412,697
West Central	4	\$ 11,560	\$ 537,368	\$ 548,928
St. Louis City	6	\$ 27,443	\$ 1,275,751	\$ 1,303,194
Southwest	7	\$ 10,893	\$ 506,346	\$ 517,239
Ozark	8	\$ 20,623	\$ 958,656	\$ 979,279
Central	9	\$ 25,229	\$ 1,172,804	\$ 1,198,033
South Central	10	\$ 10,139	\$ 471,323	\$ 481,462
Southeast	11	\$ 16,382	\$ 761,521	\$ 777,903
East Jackson County	12	\$ 13,433	\$ 624,427	\$ 637,860
St. Louis County	13	\$ 33,925	\$ 1,577,081	\$ 1,611,006
St. Charles County	14	\$ 9,515	\$ 442,304	\$ 451,819
Jefferson / Franklin Consortium	15	\$ 12,851	\$ 597,410	\$ 610,261
<b>Total</b>		<b>\$ 242,709</b>	<b>\$ 11,282,607</b>	<b>\$ 11,525,316</b>

**Note: Must be fully expended by 6/30/2015.**

Tracey Brown  
5/31/2013

PY13-FY14 WIA ALLOCATIONS

Attachment 1-Section 2 of 5

Workforce Investment Act Youth Allocation

<u>Region Name</u>	<u>LWIA No.</u>	<u>PY '13 Available 4/1/13</u>
Northwest	1	\$ 515,667
Northeast	2	\$ 522,250
Kansas City & Vicinity	3	\$ 1,466,907
West Central	4	\$ 607,828
St. Louis City	6	\$ 1,447,678
Southwest	7	\$ 546,387
Ozark	8	\$ 1,131,175
Central	9	\$ 1,471,295
South Central	10	\$ 443,254
Southeast	11	\$ 809,706
East Jackson Co. KC	12	\$ 673,658
St. Louis County	13	\$ 1,684,145
St. Charles County	14	\$ 486,043
Jefferson / Franklin Consortium	15	\$ 613,314
Total		<u>\$ 12,419,307</u>

**Note: Must be fully expended by 6/30/2015.**

Tracey Brown  
5/31/2013

PY13-FY14 WIA ALLOCATIONS

Attachment 1-Section 3 of 5

Workforce Investment Act Dislocated Worker Allocations

<u>Region Name</u>	<u>LWIA No.</u>	<u>PY '13 Available 7/1/13</u>	<u>FY '14 Available 10/1/13</u>	<u>Total Allocation</u>
Northwest	1	\$ 43,698	\$ 438,322	\$ 482,020
Northeast	2	\$ 38,601	\$ 387,201	\$ 425,802
Kansas City & Vicinity	3	\$ 138,076	\$ 1,385,024	\$ 1,523,100
West Central	4	\$ 41,055	\$ 411,815	\$ 452,870
St. Louis City	6	\$ 52,002	\$ 521,633	\$ 573,635
Southwest	7	\$ 46,057	\$ 461,990	\$ 508,047
Ozark	8	\$ 84,563	\$ 848,245	\$ 932,808
Central	9	\$ 92,585	\$ 928,715	\$ 1,021,300
South Central	10	\$ 45,585	\$ 457,257	\$ 502,842
Southeast	11	\$ 44,830	\$ 449,683	\$ 494,513
East Jackson Co. KC	12	\$ 68,896	\$ 691,092	\$ 759,988
St. Louis County	13	\$ 167,899	\$ 1,684,182	\$ 1,852,081
St. Charles County	14	\$ 33,127	\$ 332,292	\$ 365,419
Jefferson / Franklin Consortium	15	\$ 46,812	\$ 469,564	\$ 516,376
Total		\$ 943,786	\$ 9,467,015	\$ 10,410,801

Note: Must be fully expended by 6/30/2015.

Tracey Brown  
5/31/2013

PY13-FY14 WIA ALLOCATIONS

Attachment 1-Section 4 of 5

PY'13 Workforce Investment Act Allocations

<u>Region Name</u>	<u>LWIA No.</u>	<u>PY '13 Adult</u>	<u>PY '13 Youth</u>	<u>PY '13 Dislocated Worker</u>	<u>Total PY '13 Available</u>
Northwest	1	\$ 9,945	\$ 515,667	\$ 43,698	\$ 569,310
Northeast	2	\$ 11,022	\$ 522,250	\$ 38,601	\$ 571,873
Kansas City & Vicinity	3	\$ 29,749	\$ 1,466,907	\$ 138,076	\$ 1,634,732
West Central	4	\$ 11,560	\$ 607,828	\$ 41,055	\$ 660,443
St. Louis City	6	\$ 27,443	\$ 1,447,678	\$ 52,002	\$ 1,527,123
Southwest	7	\$ 10,893	\$ 546,387	\$ 46,057	\$ 603,337
Ozark	8	\$ 20,623	\$ 1,131,175	\$ 84,563	\$ 1,236,361
Central	9	\$ 25,229	\$ 1,471,295	\$ 92,585	\$ 1,589,109
South Central	10	\$ 10,139	\$ 443,254	\$ 45,585	\$ 498,978
Southeast	11	\$ 16,382	\$ 809,706	\$ 44,830	\$ 870,918
East Jackson Co. KC	12	\$ 13,433	\$ 673,658	\$ 68,896	\$ 755,987
St. Louis County	13	\$ 33,925	\$ 1,684,145	\$ 167,899	\$ 1,885,969
St. Charles County	14	\$ 9,515	\$ 486,043	\$ 33,127	\$ 528,685
Jefferson / Franklin Consortium	15	\$ 12,851	\$ 613,314	\$ 46,812	\$ 672,977
Total		\$ 242,709	\$ 12,419,307	\$ 943,786	\$ 13,605,802

Note: Youth funds available 4/1/2013. Adult and Dislocated Worker funds available 7/1/2013. Must be fully expended by 6/30/2015.

Tracey Brown  
5/31/2013

PY13-FY14 WIA ALLOCATIONS

Attachment 1-Section 5 of 5

FY'14 Workforce Investment Act Allocations

<u>Region Name</u>	<u>LWIA No.</u>	<u>FY '14 Adult</u>	<u>FY '14 Dislocated Worker</u>	<u>Total FY '14 Available</u>
Northwest	1	\$ 462,317	\$ 438,322	\$ 900,639
Northeast	2	\$ 512,351	\$ 387,201	\$ 899,552
Kansas City & Vicinity	3	\$ 1,382,948	\$ 1,385,024	\$ 2,767,972
West Central	4	\$ 537,368	\$ 411,815	\$ 949,183
St. Louis City	6	\$ 1,275,751	\$ 521,633	\$ 1,797,384
Southwest	7	\$ 506,346	\$ 461,990	\$ 968,336
Ozark	8	\$ 958,656	\$ 848,245	\$ 1,806,901
Central	9	\$ 1,172,804	\$ 928,715	\$ 2,101,519
South Central	10	\$ 471,323	\$ 457,257	\$ 928,580
Southeast	11	\$ 761,521	\$ 449,683	\$ 1,211,204
East Jackson Co. KC	12	\$ 624,427	\$ 691,092	\$ 1,315,519
St. Louis County	13	\$ 1,577,081	\$ 1,684,182	\$ 3,261,263
St. Charles County	14	\$ 442,304	\$ 332,292	\$ 774,596
Jefferson / Franklin Consortium	15	\$ 597,410	\$ 469,564	\$ 1,066,974
Total		\$ 11,282,607	\$ 9,467,015	\$ 20,749,622

**Note: Adult and Dislocated Worker funds available 10/1/2013. Must be fully expended by 6/30/2015.**

Tracey Brown  
5/31/2013

For Attachment 2, Parts 1 and 2,  
Planning Budget Summaries (Excel  
spreadsheets), open the attachments to  
this PDF ("paperclip icon")

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DWD ISSUANCE 23-2012; ATTACHMENT 2, PART 3, PAGE 1: ADULT & DLW DEFINITIONS

**Adult - Local Administration:**

Adult - Salary and Fringe Benefits:	Salaries and fringe benefits for administrative staff working with the program. (As defined at 20 CFR 667.220)
Adult - Other Administration:	Other costs associated with operating the program such as supplies, space, travel, etc. (As defined at 20 CFR 667.220)

**Program Services:**

Adult - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Adult - Other staffing costs:	Other costs associated with operating the program such as supplies, space, travel, etc.
Adult - ITA:	Funds expended for participants enrolled in activity 301 Occupation specific training and paid for through individual training accounts.
Adult - OJT:	Funds expended for participants enrolled in activity 302 On-the-Job training
Adult - Work Experience:	Funds expended for participants enrolled in activity 211. this would include participant wages and fringe costs for payroll.
Adult - Supportive Services:	Funds expended for participants enrolled in activity 403 Supportive Services.
Adult - Needs Related Payments:	Funds expended for participants enrolled in activity 404 Needs-Related Services.

**Dislocated Worker - Local Administration:**

Dislocated Worker - Salary and Fringe Benefits:	Salaries and fringe benefits for administrative staff working with the program. (As defined at 20 CFR 667.220)
Dislocated Worker - Other Administration:	Other costs associated with operating the program such as supplies, space, travel, etc. (As defined at 20 CFR 667.220)

**Program Services:**

Dislocated Worker - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Dislocated Worker - Other staffing costs:	Other costs associated with operating the program such as supplies, space, travel, etc.
Dislocated Worker - ITA:	Funds expended for participants enrolled in activity 301 Occupation specific training and paid for through individual training accounts.
Dislocated Worker - OJT:	Funds expended for participants enrolled in activity 302 On-the-Job training. Does not include funds expended from the OJT National Emergency Grant.
Dislocated Worker - Supportive Services:	Funds expended for participants enrolled in activity 403 Supportive Services.
Dislocated Worker - Needs Related Payments:	Funds expended for participants enrolled in activity 404 Needs-Related Services.

DWD ISSUANCE 23-2012; ATTACHMENT 2, PART 3, PAGE 2: YOUTH DEFINITIONS

**Local Administration:**

Youth - Salary and Fringe Benefits:	Salaries and fringe benefits for administrative staff working with the program. (As defined at 20 CFR 667.220)
Youth - Other Administration:	Other costs associated with operating the program such as supplies, space, travel, etc. (As defined at 20 CFR 667.220)

**Program Services:**

In-School - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
In-School - Other staffing/operational costs:	Other costs associated with operating the program such as supplies, space, travel, etc.

**Direct Participant Costs:**

In-School - Occupational Skills Training:	Funds expended for In-School WIA Youth participants enrolled in activity 505 for occupational skills training services that were competitively procured.
In-School - Work Experience:	Funds expended for WIA In-School participants enrolled in activity 504. This would include participant wages and fringe costs for payroll.
In-School - Supportive Services:	Funds expended for WIA In-School participants enrolled in activity 507.
In-School - Other direct participant costs:	Other costs that would be paid directly to the In-School Youth participant for participation in WIA activities that were not included in the above breakouts.
Out-School - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Out-School - Other staffing/operational costs:	Other costs associated with operating the program such as supplies, space, travel, etc.

**Direct Participant Costs:**

Out-School - Occupational Skills Training:	Funds expended for Out-of-School WIA Youth participants enrolled in activity 505 for occupational skills training services that were competitively procured.
Out-School - Work Experience:	Funds expended for WIA Out-of-School participants enrolled in activity 504. This would include participant wages and fringe costs for payroll.
Out-School - Supportive Services:	Funds expended for WIA Out-of-School participants enrolled in activity 507.
Out-School - Other direct participant costs:	Other costs that would be paid directly to the Out-of-School Youth participant for participation in WIA activities that were not included in the above breakouts.
In-School Summer - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
In-School Summer - Other staffing/operational costs:	Other costs associated with operating the program such as supplies, space, travel, etc.

**Direct Participant Costs:**

In-School Summer - Work Experience:	Funds expended for WIA In-School participants enrolled in activity 503. This would include participant wages and fringe costs for payroll.
In-School Summer - Supportive Services:	Funds expended for WIA In-School participants enrolled in activity 507 to participate in Summer work experience (503).
Out-School Summer - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Out-School Summer - Other staffing/operational costs:	Other costs associated with operating the program such as supplies, space, travel, etc.

**Direct Participant Costs:**

Out-School Summer - Work Experience:	Funds expended for WIA Out-of-School participants enrolled in activity 503. This would include participant wages and fringe costs for payroll.
Out-School Summer - Supportive Services:	Funds expended for WIA Out-of-School participants enrolled in activity 507 to participate in Summer work experience (503).