



**Missouri Office
of Workforce Development**
Missouri Department of Higher Education &
Workforce Development

OWD Issuance 21-2019

Release Number—Program Year

Release Date:
May 01, 2020
Effective Date:
May 01, 2020
Expiration Date:
June 30, 2022

SUBJECT:

Program Year 2020/Fiscal Year 2021 Workforce Innovation and Opportunity Act Formula Allocations to Local Workforce Development Boards for Adult, Youth, and Dislocated Worker Programs Policy

ATTACHMENTS:

- 1) Office of Workforce Development (OWD) Formula Allocations
- 2) Workforce Innovation and Opportunity Act (WIOA) Line Item Descriptions

This Issuance is Official Policy of the Missouri Office of Workforce Development

ISSUING AUTHORITY:

Mardy Leathers, Director
Missouri Office of
Workforce Development

THIS ISSUANCE DOES NOT REQUIRE CREATION OR ALTERATION OF A CORRESPONDING LOCAL POLICY

KEYWORDS:

Formula Allocations; Line Item Descriptions; WDBs; WIOA Adult Program; WIOA Youth Program; WIOA Dislocated Worker Program; Workforce Innovation and Opportunity Act (WIOA)

THIS ISSUANCE AFFECTS:

Missouri One-Stop Delivery System (MJC/AJCs)
WIOA Title I Local Areas/Local Boards/Local Plans
WIOA Title I In-State Funding
WIOA Adult Employment/Training
WIOA Dislocated Worker Employment/Training
WIOA Youth Workforce Investment Activities
WIOA Fiscal/Administrative Procedures

FOR THE ATTENTION OF:

OWD State Professional Staff
Chief Elected Officials
Local Fiscal Agents
Local WDB Chairpersons
Local WDB Directors
Local WDB Members

RESCISSIONS:

DWD Issuance 20-2016, “Program Year 2017/Fiscal Year 2018 Workforce Innovation and Opportunity Act (WIOA) Formula Allocations for Adult, Youth, and Dislocated Worker Programs to Local Workforce Development Boards,” June 14, 2017. *[expired allocations]*

REFERENCES:

U.S. Department of Labor, Employment and Training Administration, Training and Employment Guidance Letter [\(TEGL\) 16-19](#), “Workforce Innovation Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Activities Program Allotments Program Year (PY) 2020; PY2020 Allotments for the Wagner-Peyser Act Employment Service (ES) Program and the Allotments for Workforce Information Grants to States for PY2020”, April 23, 2020.

Workforce Innovation and Opportunity Act (WIOA), Pub. L. 113-128 ([29 U.S.C. 3101 et seq.](#)).

WIOA Sections: 127(b)(1)(C) [[29 U.S.C. 3162\(b\)\(1\)\(C\)](#)]
 128 [[29 U.S.C. 3163](#)]
 132(b)(1)(B); and (2)(B) [[29 U.S.C. 3172\(b\)\(1\)\(B\); and \(2\)\(B\)](#)]
 133(b)(4) [[29 U.S.C. 3173](#)]
 182 [[29 U.S.C. 3242](#)]

[20 CFR 683.130](#)

SUMMARY:

This Issuance provides funding information to Local Workforce Development Boards (WDB) for completion of Planning Budget Summaries (PBS) for PY 2020 and FY 2021 funding under WIOA.¹

BACKGROUND:

Whenever the Secretary of the U.S. Department of Labor (DOL) allots funds to the states as required under WIOA Title I,² the Secretary publishes in a timely fashion³ in the *Federal Register* the proposed amount to be distributed to each recipient of the funds. After determining the amounts to be reserved, the Secretary makes available a percentage for Adult, Dislocated Worker, and Youth programs.

WIOA also requires the State to allocate those funds allotted to it by DOL among its Local Workforce Development Areas (LWDA) by means of a prescribed formula.

SUBSTANCE:

Attachment 1—Section 1 provides the PY 2020/FY 2021 WIOA Title I Adult formula fund allocation based on Training and Employment Guidance Letter (TEGL) No. 16-19 issued on April 23, 2020.

Missouri's PY20 Adult allotment is \$1,796,984, of which eighty-five percent (85%) is allocated to the WDBs in the amount of \$1,527,436. Missouri's FY21 Adult allotment is \$8,967,029, of which eighty-five percent (85%) is allocated to the WDBs in the amount of \$7,621,975.

Adult PY20 allocations are available July 1, 2020, and Adult FY21 allocations are available October 1, 2020. The WDBs may *request* to transfer up to **one hundred percent (100%)** from each of the Adult program funding allotments to the respective Dislocated Worker program funding allotments (including both the PY and the FY totals).⁴

All transfer requests must have prior approval from the State *before* such transfers are made.⁵ State policy also requires submission of all transfer requests through the electronic Financial Reporting System (FRS).

An additional State requirement for transfer requests, where the total exceeds twenty percent (20%) of the original allocated or re-allocated formula allocation, is to prepare an accompanying Local Plan Modification disclosing the funds transfer. The proposed Plan Modification, once approved by the WDB and Chief Elected Official (CEO), must be made available to the public through electronic and other means, such as public hearings and local news media.⁶ This public comment period must be for no less than thirty (30) days, and proof of this posting and any negative public comments received during that comment period must be forwarded when submitting the request to the State for approval. (Positive public comments also may be submitted but are not required.) Refer to OWD's current Issuance on transfer amount procedures⁷ for further discussion.

Attachment 1—Section 2 provides the PY 2020 WIOA Title I Youth formula fund allocation based on TEGL No. 16-19 issued on April 23, 2020.

Missouri's PY20 Youth allotment is \$11,562,432, of which eighty-five percent (85%) is allocated to the WDBs in the amount of \$9,828,067. PY20 Youth allocations are available April 1, 2020. WDBs do not have authority to transfer funds to or from the Youth activity program.

¹ Pub. Law 113-128 [[29 U.S.C. 3101 et seq.](#)].

² WIOA Title I, Subtitle B, Chapter 2—"Youth Workforce Investment Activities," sec. 127, "State Allotments" [[29 U.S.C. 3162](#)] and WIOA Title I, Subtitle B, Chapter 3—"Adult and Dislocated Worker Employment and Training Activities," sec. 132, "State Allotments" [[29 U.S.C. 3172](#)].

³ WIOA sec. 182 [[29 U.S.C. 3242](#)].

⁴ WIOA sec. 133(b)(4) [[29 U.S.C. 3173\(b\)\(4\)](#)].

⁵ WIOA sec. 133(b)(4) [[29 U.S.C. 3173](#)] and [20 CFR 683.130](#), "Does a Local Workforce Development Board have the authority to transfer funds between the adult employment and training activities allocation and the dislocated worker employment and training activities allocation?"

⁶ [20 CFR 679.550\(b\)](#).

⁷ <https://jobs.mo.gov/dwdissuances>

Attachment 1—Section 3 provides the PY 2020/FY 2021 WIOA Title I Dislocated Worker formula fund allocation based on TEGL No. 16-19 issued on April 23, 2020.

Missouri’s PY20 Dislocated Worker allotment is \$2,423,460, of which sixty percent (60%) is allocated to the WDBs in the amount of \$1,454,076. Missouri’s FY21 Dislocated Worker allotment is \$10,847,794, of which sixty percent (60%) is allocated to the WDBs in the amount of \$6,508,676.

Dislocated Worker PY 2020 allocations are available July 1, 2020, and Dislocated Worker FY 2021 allocations are available October 1, 2020. As previously described for the Adult program allocations, WDBs may request to transfer up to **one hundred percent (100%)** from each of the Dislocated Worker program funding allotments to the respective Adult program funding allotments, with the aforementioned requirements for prior approval and creation of Plan Modifications.

Attachment 1—Section 4 provides PY 2020 WIOA Title I Adult, Youth, and Dislocated Worker funding combined to aid in the completion of the PBS for WIOA funds.

Attachment 1—Section 5 provides FY 2021 WIOA Title I Adult and Dislocated Worker funding combined to aid in the completion of the PBS for WIOA funds.

The PBSs for WIOA Adult, Youth, and Dislocated Worker, used to budget funds covered by this Issuance, must be completed, approved by the WDB Chair and Executive Director, and submitted in OWD’s FRS.

Attachment 2 comprises the revised WIOA Line Item Descriptions.

ROLES, RESPONSIBILITIES, and REQUIRED ACTIONS:

This information must be used to develop the PBSs for all funding as identified and included in **Attachment 1—Sections 1 through 3**. Please distribute this Issuance to appropriate individuals.

The WDB must include a copy of the properly completed, approved PBSs in a Local Plan Modification.

When requesting to transfer funds the WDB must provide a copy of the transfer request PBS signed by the WDB Chair and Executive Director submitted through FRS; an explanation of how this transfer will assist the WDB; and how many additional individuals are anticipated to be served in the program receiving the transferred funds. As previously discussed, transfers exceeding twenty percent (20%) will additionally require a Local Plan Modification.

Reported expenditures may not exceed line item budgets by greater than ten percent (10%) of the total budget. It is the sole responsibility of the WDB to review actual expenditures to budgets, at least monthly, and to submit PBS modifications through FRS and signed by the WDB Chair and Executive Director, as needed. OWD would expect to see proof of funding discussions contained within the WDB meeting minutes. In addition, the most recent approved budget must be posted to the WDB’s website.

TIMELINE

WDBs—Initiate Public Comment period for Local Plan Modifications and PBSs..... **no later than July 1, 2020**

WDBs—Submission of Public Notice/Comments verification, Local Plan Modifications, and PBSs to OWD.....**August 1, 2020**

INQUIRIES:

Please direct all questions or comments regarding this Issuance document to dwdpolicy@dhewd.mo.gov . All active OWD Issuances are available at jobs.mo.gov/dwdissuances. Expired/rescinded Issuances are available on request.

For information about [Missouri Office of Workforce Development](#) services, contact a [Missouri Job Center](#) near you. Locations and additional information are available at jobs.mo.gov or 1-(888)-728-JOBS (5627).

Missouri Department of Higher Education and Workforce Development is an [equal opportunity](#) employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri Relay Services at 711.

PY20-FY21 WIOA ALLOCATIONS

Attachment 1-Section 1 of 5

Workforce Innovation and Opportunity Act Adult Allocations

<u>Region Name</u>	<u>LWDA No.</u>	<u>PY '20 Available 7/1/20</u>	<u>FY '21 Available 10/1/20</u>	<u>Total Allocation</u>
Northwest	1	\$ 46,950	\$ 234,284	\$ 281,234
Northeast	2	\$ 46,060	\$ 229,843	\$ 275,903
Kansas City & Vicinity	3	\$ 293,028	\$ 1,462,220	\$ 1,755,248
West Central	4	\$ 53,297	\$ 265,953	\$ 319,250
St. Louis City	6	\$ 163,947	\$ 818,103	\$ 982,050
Southwest	7	\$ 45,600	\$ 227,544	\$ 273,144
Ozark	8	\$ 126,391	\$ 630,698	\$ 757,089
Central	9	\$ 119,398	\$ 595,804	\$ 715,202
South Central	10	\$ 78,079	\$ 389,617	\$ 467,696
Southeast	11	\$ 118,903	\$ 593,333	\$ 712,236
East Jackson County	12	\$ 72,079	\$ 359,679	\$ 431,758
St. Louis County	13	\$ 265,858	\$ 1,326,641	\$ 1,592,499
St. Charles County	14	\$ 40,898	\$ 204,083	\$ 244,981
Jefferson / Franklin Consortium	15	\$ 56,948	\$ 284,173	\$ 341,121
Total		\$ 1,527,436	\$ 7,621,975	\$ 9,149,411

Note: Must be fully expended by 6/30/2022.

Tracey Brown
4-27-2020

PY20-FY21 WIOA ALLOCATIONS

Attachment 1-Section 2 of 5

Workforce Innovation and Opportunity Act Youth Allocation

<u>Region Name</u>	<u>LWDA No.</u>	<u>PY '20 Available 4/1/20</u>
Northwest	1	\$ 306,931
Northeast	2	\$ 271,594
Kansas City & Vicinity	3	\$ 1,847,367
West Central	4	\$ 357,042
St. Louis City	6	\$ 991,309
Southwest	7	\$ 286,675
Ozark	8	\$ 965,170
Central	9	\$ 873,646
South Central	10	\$ 439,812
Southeast	11	\$ 744,152
East Jackson Co. KC	12	\$ 444,187
St. Louis County	13	\$ 1,697,068
St. Charles County	14	\$ 262,306
Jefferson / Franklin Consortium	15	\$ 340,808
Total		<u>\$ 9,828,067</u>

Note: Must be fully expended by 6/30/2022.

Tracey Brown
4-27-2020

PY20-FY21 WIOA ALLOCATIONS

Attachment 1-Section 3 of 5

Workforce Innovation and Opportunity Act Dislocated Worker Allocations

<u>Region Name</u>	<u>LWDA No.</u>	<u>PY '20 Available 7/1/20</u>	<u>FY '21 Available 10/1/20</u>	<u>Total Allocation</u>
Northwest	1	\$ 74,900	\$ 335,265	\$ 410,165
Northeast	2	\$ 58,794	\$ 263,174	\$ 321,968
Kansas City & Vicinity	3	\$ 203,350	\$ 910,226	\$ 1,113,576
West Central	4	\$ 66,347	\$ 296,978	\$ 363,325
St. Louis City	6	\$ 102,086	\$ 456,953	\$ 559,039
Southwest	7	\$ 64,004	\$ 286,494	\$ 350,498
Ozark	8	\$ 110,262	\$ 493,548	\$ 603,810
Central	9	\$ 130,887	\$ 585,870	\$ 716,757
South Central	10	\$ 82,346	\$ 368,593	\$ 450,939
Southeast	11	\$ 123,097	\$ 551,000	\$ 674,097
East Jackson Co. KC	12	\$ 73,999	\$ 331,230	\$ 405,229
St. Louis County	13	\$ 243,531	\$ 1,090,090	\$ 1,333,621
St. Charles County	14	\$ 72,690	\$ 325,372	\$ 398,062
Jefferson / Franklin Consortium	15	\$ 47,783	\$ 213,883	\$ 261,666
Total		\$ 1,454,076	\$ 6,508,676	\$ 7,962,752

Note: Must be fully expended by 6/30/2022.

Tracey Brown
4-27-2020

PY20-FY21 WIOA ALLOCATIONS

Attachment 1-Section 4 of 5

PY '20 Workforce Innovation and Opportunity Act Allocations

<u>Region Name</u>	<u>LWDA No.</u>	<u>PY '20 Adult</u>	<u>PY '20 Youth</u>	<u>PY '20 Dislocated Worker</u>	<u>Total PY '20 Available</u>
Northwest	1	\$ 46,950	\$ 306,931	\$ 74,900	\$ 428,781
Northeast	2	\$ 46,060	\$ 271,594	\$ 58,794	\$ 376,448
Kansas City & Vicinity	3	\$ 293,028	\$ 1,847,367	\$ 203,350	\$ 2,343,745
West Central	4	\$ 53,297	\$ 357,042	\$ 66,347	\$ 476,686
St. Louis City	6	\$ 163,947	\$ 991,309	\$ 102,086	\$ 1,257,342
Southwest	7	\$ 45,600	\$ 286,675	\$ 64,004	\$ 396,279
Ozark	8	\$ 126,391	\$ 965,170	\$ 110,262	\$ 1,201,823
Central	9	\$ 119,398	\$ 873,646	\$ 130,887	\$ 1,123,931
South Central	10	\$ 78,079	\$ 439,812	\$ 82,346	\$ 600,237
Southeast	11	\$ 118,903	\$ 744,152	\$ 123,097	\$ 986,152
East Jackson Co. KC	12	\$ 72,079	\$ 444,187	\$ 73,999	\$ 590,265
St. Louis County	13	\$ 265,858	\$ 1,697,068	\$ 243,531	\$ 2,206,457
St. Charles County	14	\$ 40,898	\$ 262,306	\$ 72,690	\$ 375,894
Jefferson / Franklin Consortium	15	\$ 56,948	\$ 340,808	\$ 47,783	\$ 445,539
Total		\$ 1,527,436	\$ 9,828,067	\$ 1,454,076	\$ 12,809,579

Note: Youth funds available 4/1/2020. Adult and Dislocated Worker funds available 7/1/2020. Must be fully expended by 6/30/2022.

Tracey Brown
4-27-2020

PY20-FY21 WIOA ALLOCATIONS

Attachment 1-Section 5 of 5

FY '21 Workforce Innovation and Opportunity Act Allocations

<u>Region Name</u>	<u>LWDA No.</u>	<u>FY '21 Adult</u>	<u>FY '21 Dislocated Worker</u>	<u>Total FY '21 Available</u>
Northwest	1	\$ 234,284	\$ 335,265	\$ 569,549
Northeast	2	\$ 229,843	\$ 263,174	\$ 493,017
Kansas City & Vicinity	3	\$ 1,462,220	\$ 910,226	\$ 2,372,446
West Central	4	\$ 265,953	\$ 296,978	\$ 562,931
St. Louis City	6	\$ 818,103	\$ 456,953	\$ 1,275,056
Southwest	7	\$ 227,544	\$ 286,494	\$ 514,038
Ozark	8	\$ 630,698	\$ 493,548	\$ 1,124,246
Central	9	\$ 595,804	\$ 585,870	\$ 1,181,674
South Central	10	\$ 389,617	\$ 368,593	\$ 758,210
Southeast	11	\$ 593,333	\$ 551,000	\$ 1,144,333
East Jackson Co. KC	12	\$ 359,679	\$ 331,230	\$ 690,909
St. Louis County	13	\$ 1,326,641	\$ 1,090,090	\$ 2,416,731
St. Charles County	14	\$ 204,083	\$ 325,372	\$ 529,455
Jefferson / Franklin Consortium	15	\$ 284,173	\$ 213,883	\$ 498,056
			\$ -	
Total		\$ 8,446,328	\$ 6,508,676	\$ 14,955,004

Note: Adult and Dislocated Worker funds available 10/1/2020. Must be fully expended by 6/30/2022.

Tracey Brown
4-27-2020

Adult—Local Administration:		Definitions	Expenditure
Adult—Salary and Fringe Benefits	Salaries and fringe benefits for administrative staff working with the program.		10%
Adult—Other Administration	Other costs associated with operating the program such as supplies, space, travel, etc.		10%
Adult – Administration Indirect	Admin Indirect costs associated with operating the program such as supplies, space, travel, etc.		10%
Adult—Program Services:			
Adult—Salary and Fringe Benefits	Salaries and fringe benefits for staff operating the program.		60%
Adult—Other staffing costs	Other costs associated with operating the program such as supplies, space, travel, etc.		60%
Adult – Program Indirect	Program Indirect costs associated with operating the program such as supplies, space, travel, etc., space, travel, etc.		60%
Adult—ITA	Funds expended for participants enrolled in Activity 300 Occupational Skills Training and paid for through individual training account.		40%
Adult—OJT	Funds expended for participants enrolled in Activity 301 On-the-Job Training.		40%
Adult—Pre-Apprenticeship	Programs that provide training to increase math, literacy, and other vocational skills needed to gain entry to a registered apprenticeship program. Activity Code 223.		40%
Adult—Registered Apprenticeship	A registered apprenticeship is a program registered under the National Apprenticeship Act. Activity Code 314.		40%
Adult—Workforce Preparation Activities	Activities to prepare individuals for unsubsidized employment or training. Activity Code 221.		40%
Adult—Transitional Jobs	Time-limited, subsidized employment in the private, non-profit, or public sectors for individuals with barriers to employment who are chronically unemployed or have an inconsistent work history. Activity code 348. No more than 10% of combined Adult/DW allotment.		40%

Adult—Customized Training	Training that is designed to meet the special requirements of an employer (including a group of employers); that is conducted with a commitment by the employer to employ an individual upon successful completion of the training; and for which the employer pays for a significant cost of the training, as determined by the Local Board. Activity Code 304.	40%
Adult—Incumbent Worker Training	A program designed to meet the special requirements of an employer (including a group of employers) to retain a skilled workforce or avert the need to lay off employees by assisting the workers in obtaining the skills necessary to retain employment. Activity code 347. No more than 20% of combined Adult/DW allotment.	40%
Adult—Internship	A planned, structured learning experience that takes place in a workplace for a limited time. An internship may be arranged within the private for-profit sector, the non-profit sector, or the public sector. Activity code 218.	40%
Adult—Work Experience	A planned, structured learning experience that takes place in a workplace for a limited time. Work experience may be paid or unpaid, as appropriate. An internship or work experience may be arranged within the private for profit sector, the non- profit sector or the public sector. Activity code 219.	40%
Adult—Supportive Services	Funds expended for participants enrolled in allowable activities. Activity codes include: 180, 181, 182, 184, and 185.	40%
Adult—Pay for Performance	Contracts in the provision of training service that specify a fixed amount that will be paid to an eligible service provider based on the achievement of specified levels of performance on the primary indicators of performance.	40%
Dislocated Worker—Local Administration: Definitions Expenditure		
Dislocated Worker— Salary and Fringe Benefits	Salaries and fringe benefits for administrative staff working with the program.	10%
Dislocated Worker— Other Administration	Other costs associated with operating the program such as supplies, space, travel, etc.	10%
Dislocated Worker – Admin Indirect	Admin Indirect costs associated with operating the program such as supplies, space, travel, etc.	10%
Dislocated Worker—Program Services:		
Dislocated Worker— Salary and Fringe Benefits	Salaries and fringe benefits for staff operating the program.	60%
Dislocated Worker— Other staffing costs	Other costs associated with operating the program such as supplies, space, travel, etc.	60%

Dislocated Worker – Program Indirect	Program Indirect costs associated with operating the program such as supplies, space, travel, etc.	60%
Dislocated Worker—ITA	Funds expended for participants enrolled in Activity 300 Occupation-Specific Training and paid for through individual training accounts.	40%
Dislocated Worker—OJT	Funds expended for participants enrolled in Activity 301 On-the-Job Training. Does not include funds expended from the OJT Dislocated Worker Grant.	40%
Dislocated Worker— Pre-Apprenticeship	Programs that provide training to increase math, literacy, and other vocational skills needed to gain entry to a registered apprenticeship program. Activity Code 223.	40%
Dislocated Worker— Registered Apprenticeship	A registered apprenticeship is a program registered under the National Apprenticeship Act. Activity Code 314	40%
Dislocated Worker—Workforce Preparation Activities	Activities to prepare individuals for unsubsidized employment or training. Activity Code 221.	40%
Dislocated Worker—Transitional Jobs	Time-limited, subsidized employment in the private, non-profit, or public sectors for individuals with barriers to employment who are chronically unemployed or have an inconsistent work history. Activity code 348. No more than 10% of combined Adult/DW allotment.	40%
Dislocated Worker—Customized Training	Training that is designed to meet the special requirements of an employer (including a group of employers); that is conducted with a commitment by the employer to employ an individual upon successful completion of the training; and for which the employer pays for a significant cost of the training, as determined by the Local Board. Activity Code 304.	40%
Dislocated Worker— Incumbent Worker Training	A program designed to meet the special requirements of an employer (including a group of employers) to retain a skilled workforce or avert the need to lay off employees by assisting the workers in obtaining the skills necessary to retain employment. Activity code 347. No more than 20% of combined Adult/DW allotment.	40%
Dislocated Worker—Internship	A planned, structured learning experience that takes place in a workplace for a limited time. An internship may be arranged within the private for-profit sector, the non-profit sector, or the public sector. Activity code 218.	40%

Dislocated Worker— Work Experience	A planned, structured learning experience that takes place in a workplace for a limited time. Work experience may be paid or unpaid, as appropriate. An internship or work experience may be arranged within the private for profit sector, the non- profit sector or the public sector. Activity code 219.	40%
Dislocated Worker— Supportive Services	Funds expended for participants enrolled in allowable activities. Activity codes include: 180, 181, 182, 184, and 185.	40%
Dislocated Worker—Pay for Performance	Contracts in the provision of training service that specify a fixed amount that will be paid to an eligible service provider based on the achievement of specified levels of performance on the primary indicators of performance.	40%
Youth—Local Administration: Definitions		Expenditure
Youth—Salary and Fringe Benefits	Salaries and fringe benefits for administrative staff working with the program.	10%
Youth—Other Administration	Other costs associated with operating the program such as supplies, space, travel, etc.	10%
Youth – Admin Indirect	Admin Indirect costs associated with operating the program such as supplies, space, travel, etc.	10%
Youth—In-School Youth Program Services:		
In-School—Salary and Fringe Benefits	Salaries and fringe benefits for staff operating the program.	Exempt
In-School—Other staffing/operational costs	Other costs associated with operating the program such as supplies, space, travel, etc.	Exempt
In-School – Program Indirect	Program Indirect costs associated with operating the program such as supplies, space, travel, etc.	Exempt
Youth—In-School Youth Direct Participant Costs:		
In-School—Occupational Skills Training (Procurement Only)	Funds expended for In-School WIOA Youth participants enrolled in Activity 416 for occupational skills training.	Exempt
In-School—Work Experiences Staffing	Funds used for staffing costs for the development and management of WIOA work experiences as defined in <u>20 CFR 681.590 & 20 CFR 681.600</u> . Meets the requirement	20% WBL Requirement Exempt from WIOA Expenditure requirement
	WIOA Section 129(c)(4): 20% minimum budgeted for and expended for work experiences. Activity Codes 400, 408, 409, 425, 427, 428, and 433.	
In-School—OJT	Funds expended for In-School WIOA Youth participants enrolled in On-the-Job Training. Activity code 428.	20% WBL Requirement Exempt from WIOA Expenditure requirement
In-School—Supportive Services	Funds expended for WIOA In-School participants enrolled in allowable activities. Activity codes 480, 481, 482, 483, 485, and 486.	Exempt

In-School—Pre-apprenticeship	Funds used for Pre-apprenticeship programs, Activity code 433	Exempt
In-School—Registered Apprenticeship	A registered apprenticeship is a program registered under the National Apprenticeship Act. Activity Code 423.	20% WBL Requirement for Work based learning portion. Exempt from WIOA
In-School—Internships and Job Shadowing	Funds used for Internships and Job Shadowing, Activity codes 427. Program staff wages for development and management for Activity codes 408 and 409 as they are unpaid activities for the Youth.	20% WBL Requirement Exempt from WIOA Expenditure requirement
In-School—Financial Literacy	Funds used for Financial Literacy Education, Activity code 434.	Exempt
In-School— Alternative Secondary School	Alternative secondary school services, or dropout recovery services, as appropriate. Activity code 415.	Exempt
In-School Drop Out Prevention and Recovery	Dropout recovery services. Activity code 406	Exempt
In-School— Entrepreneurial Skills Training	Activities that provide the basics of starting and operating a small business. Activity Code 435.	Exempt
In-School— Other direct participant costs	Incentive payments made to participants. Activity code 487.	Exempt
In-School—Work Experiences— Participant Wages and Pre- Employment Testing	Includes Summer Employment and other employment as available throughout the school year, Activity codes 400 and 425. This would include participant wages and fringe costs for payroll.	20% WBL Requirement Exempt from WIOA Expenditure requirement
In-School-Other expenses incurred due to procured youth services	Any expenses incurred due to the procurement of the required Youth elements not listed separately. This may include Education for Workforce Prep (ex. YouthBuild), Activity code 401; Leadership development (410), adult mentoring (411), post secondary transition (431), etc.	Exempt
In-School—Pay for Performance	Contracts in the provision of training service that specify a fixed amount that will be paid to an eligible service provider based on the achievement of specified levels of performance on the primary indicators of performance.	Exempt
Youth—Out-of-School Youth Program Services: Definitions		Expenditure
Out-of-School— Salary and Fringe Benefits	Salaries and fringe benefits for staff operating the program.	Exempt
Out-of-School— Other staffing/operational costs	Other costs associated with operating the program such as supplies, space, travel, etc.	Exempt
Out-of-School – Program Indirect	Indirect costs associated with operating the program such as supplies, space, travel, etc.	Exempt
Youth—Out-of-School Youth Direct Participant Costs:		

Out-of-School—Occupational Skills Training (ITA)	Funds expended for Out-of-School WIOA Youth participants enrolled in Activity 416 for occupational skills training.	Exempt
Out-of-School—Work Experiences Staffing	Funds used for staffing costs for the development and management of WIOA work experiences as defined in <u>20 CFR 681.590</u> & <u>20 CFR 681.600</u> . Meets the requirement of WIOA Section 129(c)(4): 20% minimum budgeted for and expended for work experiences. Activity Codes 400, 408, 409, 425, 427, 426, 428, and 433.	20% WBL Requirement Exempt from WIOA Expenditure requirement
Out-of-School—OJT	Funds expended for Out-of-School WIOA Youth participants enrolled in On-the-Job Training, Activity code 428.	20% WBL Requirement Exempt from WIOA Expenditure requirement
Out-of-School—Supportive Services	Funds expended for WIOA Out-of-School participants enrolled in allowable activities. Activity codes 480, 481, 482, 483, 485, and 486.	Exempt
Out-of-School—Pre-apprenticeship Programs	Funds used for Pre-apprenticeship programs, Activity code 433.	Exempt
Out-of-School—Registered Apprenticeship	A registered apprenticeship is a program registered under the National Apprenticeship Act. Activity Code 423.	20% WBL Requirement for Work based learning portion. Exempt from WIOA
Out-of-School—Internships and Job Shadowing	Funds used for Internships and Job Shadowing, Activity codes 427. Program staff wages for development and management for Activity codes 408 and 409 as they are unpaid activities for the Youth.	20% WBL Requirement Exempt from WIOA Expenditure requirement
Out-of-School—Financial Literacy Education	Funds used for Financial Literacy Education, activity code 434.	Exempt
Out-of-School—Alternative Secondary School Services (including AEL)	Alternative secondary school services. Activity codes 415 and 418.	Exempt
Out-of-School Drop Out Prevention and Recovery	Dropout recovery services. Activity code 406	Exempt
Out-of-School—Entrepreneurial Skills Training	Activities that provide the basics of starting and operating a small business. Activity Code 435.	Exempt
Out-of-School—Other direct participant costs	Incentive payments made to participants. Activity code 487.	Exempt
Out-of-School—Youth Occupational Skills Training - NonApproved (procurement only)	Providers not on the ETPS that have been approved through local procurement. Activity code 430.	Exempt

<p>Out-of-School—Work Experiences— Participant Wages and Pre- Employment Testing</p>	<p>Includes Summer Employment and other employment as available, throughout the school year, Activity codes 400 and 425. This would include participant wages and fringe costs for payroll. Program staff wages for development and management for Activity code 426 (unpaid work experience).</p>	<p>20% WBL Requirement Exempt from WIOA Expenditure requirement</p>
<p>Out-of-School-Other expenses incurred due to procured youth services</p>	<p>Any expenses incurred due to the procurement of the required Youth elements not listed separately. This may include Education for Workforce Prep (ex. YouthBuild), Activity code 401; Leadership development (410), adult mentoring (411), post secondary transition (431), etc.</p>	<p>Exempt</p>
<p>Out-of-School—Pay for Performance</p>	<p>Contracts in the provision of training service that specify a fixed amount that will be paid to an eligible service provider based on the achievement of specified levels of performance on the primary indicators of performance.</p>	<p>Exempt</p>