By completing this form, your business communicates support of the ACT WorkKeys® Assessment System and the National Career Readiness Certificate™ (NCRC) as the credential to document essential work-related skills in support of the county becoming a Certified Work Ready Community.

(Complete this form online at: http://workreadycommunities.org/business/form)

Employer Support:

☐ We agree to recognize the value of the NCRC as an indicator of workplace skills and will accept and/or request the NCRC when hiring and/or promoting in our organization.*

☐ We give permission to use our organization’s name and logo in public awareness efforts to promote the NCRC.

Employer Information: (All information required)

Business Name ________________________________

Contact Name ________________________________

Contact Title ________________________________

Contact Phone Number _________________________

Contact Email Address _________________________

Contact Website (if applicable) __________________

Address ______________________________________

City __________________ County __________ State ______ Zip______

Number of Employees ** __________________ Industry __________________

Employer Signature ___________________________ Date ____________

Please send this letter to:
CWRC Director, Division of Workforce Development
421 E. Dunklin Street, Jefferson City, MO 65101
Fax: (573) 751-8162 • Email: cwrc@ded.mo.gov

www.NationalCareerReadiness.org

The National Career Readiness Certificate logo is a registered trademark of ACT, Inc.

*NOTE: Please refer to the NCRC Employer Handbook published by ACT.

**Number of Employees

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