

Missouri's National Career Readiness Certificate Employer Partnership Letter

By completing this form, your business communicates support of the ACT WorkKeys® Assessment System and the National Career Readiness Certificate™ (NCRC) as the credential to document essential work-related skills in support of the county becoming a Certified Work Ready Community.

(Complete this form online at: <http://workreadycommunities.org/business/form>)

Employer Support:

- We agree to recognize the value of the NCRC as an indicator of workplace skills and will accept and/or request the NCRC when hiring and/or promoting in our organization.*
- We give permission to use our organization's name and logo in public awareness efforts to promote the NCRC.

Employer Information: *(All information required)*

Business Name _____

Contact Name _____

Contact Title _____

Contact Phone Number _____

Contact Email Address _____

Contact Website (if applicable) _____

Address _____

City _____ County _____ State _____ Zip _____

Number of Employees ** _____ Industry _____

Employer Signature _____ Date _____

Please send this letter to:

CWRC Director, Division of Workforce Development
421 E. Dunklin Street, Jefferson City, MO 65101
Fax: (573) 751-8162 • Email: cwrc@ded.mo.gov



www.NationalCareerReadiness.org

The National Career Readiness Certificate logo is a registered trademark of ACT, Inc.

*NOTE: Please refer to the NCRC *Employer Handbook* published by ACT.

**Number of Employees

Missouri Division of Workforce Development is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY Users can call (800) 735-2966 or dial 7-1-1.

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