



Michael (Mike) Deggendorf
Chair

Missouri Workforce Investment Board

Access Committee Meeting Minutes
Telephone Conference Call
June 23, 2010
10:07 a.m.

Members Present: Matt Aubuchon (Committee Chair), Mariann Atwell, Martha Ellen Black, Steve Coffman (DESE), Don Cook Sr., Rep. Tim Flook, Rick Gronniger, Zelema Harris, Byron Hill, Alan Spell (MERIC), Cheryl Thruston, Damion Trasada (DSS)

Members Absent: None

MoWIB Staff: Nia Ray and Glenda Terrill

Other Attendees: Keith Gary (MoWIB Member), Kelly Walters (MoWIB Member)

A. Call to Order

Committee Chairman Matt Aubuchon called the meeting to order at 10:07a.m., following a roll call by Glenda Terrill. He welcomed members to the meeting and explained the purpose of reviewing edits from the April 23, 2010 meeting and making sure everyone's opinions were documented properly. Matt continued saying when we get to the July MoWIB meeting this will be our final strategy plan to turn in.

B. Review of Access section of MoWIB Strategic Plan

Chairman Aubuchon proceeded saying Glenda Terrill had sent out a copy of the draft Strategic Plan with all the markups in red. The committee proceeded to go through the Access markups with the agreement to reduce document to fewer sentences (wordsmith) and more bullet points making more in line with a strategic plan format:

- Strategy 1: Action 2: 1.a. (page 2)
 - Clarification on information we want to see from MERIC. At the July meeting MERIC will provide a presentation.
- Strategy 1: Action 2: 1.b. (page 2)
 - Connection with the Awareness Committee will be noted as a partnership to ensure the information on access for students (and now adults) is included in the Awareness Communication Plan. (Done)
- Strategy 2: Action 2:1. (page 3)
 - Wordsmith only, no substantive change
- Strategy 3: Action 1:1.a (page 4)

- Wordsmith. Committee wants information to remain in the document; asks for some accountability on how the incentives are used. DED/DWD is scheduled to provide information at the July meeting on *Training for Tomorrow*.
- Focus is on the community colleges because the grants were provided to them. This does not preclude other grants. *Training for Tomorrow* was one example of a current grant through DED related to workforce.
- Strategy 3: Action 1.1.b (page 4)
 - Wordsmith, no substantive change.
 - . DED/DWD to provide results in 2011.
- Strategy 3: Action 1:2.b. (page 4)
 - Wordsmith, no substantive change.
- Strategy 3: Action 2:1. (page 4)
 - Goal met. Update as needed.
- Strategy 4: Notes (page 5 and 6)
 - Wordsmith, no substantive change.
- Strategy 4: Action 3:1. (page 6)
 - Added wording, “Others TBD” to add other grants information as appropriate.
- Strategy 4: Action 4:2 (page 7)
 - Removed.

C. Next Steps:

Chairman Aubuchon said he and Glenda Terrill will get together to wordsmith the document and then send out to the committee for reference; nothing substantive will change. Matt went on to say he did not anticipate another meeting prior to the July meeting or needing any comments back from the draft.

Zelema Harris asked for a clarification on the Strategic Plan in light of MoWIB not having a fully constituted board. Nia Ray responded saying the goal for the January meeting was to approve the plan but we did not have the required membership. She continued saying at that time we sought advice from our legal counsel and others involved with the board who suggested we refrain from formal action as much as possible until we have the federally required 51%. Nia added that although the plan has not been formally adopted it has been to the fullest extent possible by this board and we are moving forward, so that when we do have the 51% it's just a matter of formally adopting. Nia Ray concluded saying our goal is to move forward with whatever we can and do as much of the research as possible to be able to produce by the end of the year.

D. Adjourn

Chairman Aubuchon adjourned the meeting at 10:37a.m.