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Mike Downing, CEcD
Acting Director



Amy Sublett, Acting Director
Division of Workforce Development

Mark Bauer, Exec. Director
Missouri Workforce Development Board

William L. Skains Jr., Chair
Missouri Workforce Development Board

Missouri Workforce Development Board

January 12, 2017

9:00 AM to 12:00 PM

Conference Call

Members Present: Matt Aubuchon, Garland Barton, Don Cook, Herb Dankert, Wayne Feuerborn, Jeanette Prenger, Bill Skains, Len Toenjes, Ray Tubaugh, Cheryl Thruston, Tec Chapman, Mike Downing, Jeanne Loyd (for Margie Vandeven), Jeremy Kintzel (for Zora Mulligan), Michael Pantleo, Dan Atwill, Shelly Kneuvean

Members or Representatives Absent: Cara Canon (proxy), Birdie LeGrand (proxy), Todd Spencer, LeRoy Stromberg (proxy), Joshua Tennison, Kelly Walters, John Gaal, Clint Harris, Terry Akins, Peter Lyskowski, Ryan McKenna

MoWDB Staff Present: Mark Bauer, Dave Overfelt

Guest Attendees: Lisa Elrod (DWD), Clinton Flowers (DWD), Dennis Hall (DWD), Lisa Hostetler (NW WDB), Jeriane Jaegers (FSD), Keith Roderick (RSB), Cheri Tune (DWD), Melissa Woltkamp (DWD), Yvonne Wright (VR)

Call to Order, Welcome and Introductions: Chairman Skains called the meeting to order at 9:04 AM and welcomed everyone.

Roll Call: Dave Overfelt called roll and declared a quorum.

Approval of Board Minutes: Chairman Skains called for revisions or comments to the November 10, 2016 meeting minutes. With a few changes requested to the list of attendees, Garland Barton made a motion to approve the minutes. The motion was seconded by Cheryl Thruston and carried unanimously.

Certified Work Ready Communities (CWRC), Cheri Tune: Cheri indicated that one county was ready for certification:

- Cedar County, located in the West Central Region, submitted their application in December 2015 and achieved their goals in December 2016.

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Cheri indicated that one county application was received:

- Platte County is located in the Kansas City Region. Alicia Stevens with the Platte County Economic Development Group will chair their committee. All required information was received and approved.

With the information provided, Chairman Skains offered a motion to the board:

- “I move that the Missouri Workforce Development Board, having been presented with an overview and recommendations from the Application Review Team, and having State Board representation on such team, and having met 100% of their qualifying goals, with the acknowledgment from ACT; approve Cedar County as a Certified Work Ready Community effective January 12, 2017 and recommend to Governor Eric R. Greitens that this county be accepted as such.” Motion was made by Ray Tubaugh and seconded by Jeanette Prenger. Motion carried unanimously.

Chairman Skains offered another motion to the board:

- I move that the Missouri county of Platte be recognized as a Work Ready Community in Progress. I further move that this county be given until January, 2019 to submit the appropriate documentation required to meet full certification. Motion was made by Matt Abuchon and seconded by Cheryl Thruston. Motion carried unanimously.

Cheri Tune closed by discussing current CWRC standings. With Cedar County certified and Platte County in-progress, 84 of 114 counties are participating in Work-ready Communities. 39 counties are fully certified, 45 counties are in-progress. The current CWRC Map was provided and is [available online](#). As of December 31st, over 83,000 NCRC's have been awarded. 6,739 are veterans and over 3,300 businesses have signed a letter of support indicating they will recognize or give preference to using the NCRC during hiring.

One-Stop Certification, Lisa Elrod: Lisa called everyone's attention to the One-Stop Certification Issuance. The issuance and the form to complete during one-stop certification are [available online](#). Lisa indicated the Workforce innovation and Opportunity Act (WIOA) requires one-stop certification criteria to be established by the state workforce board in consultation with the local workforce regions. On behalf of the board, the Division of Workforce Development (DWD) established a statewide team made up of representatives from DWD, partner agencies, and local workforce board directors who then developed the certification criteria, procedures, and the policy issuance to guide certification.

Lisa added that the one-stop certification criteria are required to evaluate how our job centers are effectively serving customers. The criteria must include customer satisfaction, physical and programmatic accessibility, and continuous improvement. The criteria were reviewed at a previous meeting and, since then, the issuance has been developed and now requires board approval.

Chairman Skains asked Lisa to reiterate who was involved in developing the criteria. Lisa indicated the team consisted of representatives from Vocational Rehabilitation (VR), Rehabilitation Services for the Blind, the Department of Elementary and Secondary Education, the Southwest Workforce Development board, the St. Louis Agency on Training and Employment, and several representatives from DWD.

With no questions, Chairman Skains offered a motion to the board:

- “I move that the Missouri Workforce Development Board, knowing the Division of Workforce Development created the One-Stop Certification criteria in consultation with Local Workforce Development Boards, establish the objective certification criteria contained in DWD Issuance 02-2016 as the guidelines Local Workforce Development Boards must follow in certifying their One-Stop Job Centers. It is further recommended that this guideline be formally approved by the Missouri Workforce Development Board.” Motion was made by Garland Barton and seconded by Mike Pantleo. Two questions were added to the discussion by Shelly Kneuvean regarding whether or not centers would be easily certified and whether or not any additional costs would be incurred by job centers in the certification process. Lisa indicated she believes most of the centers would be certified without any issues and that there should not be many costs incurred as the certification teams would be comprised of volunteers. With no further discussion, the motion carried unanimously.

Workforce Performance, Clinton Flowers: Clinton displayed a set of current performance information for the board to review. This performance information was preliminary and not yet validated so has not been made otherwise available. A more robust set of validated data will be available for the board meeting in May. Clinton indicated the new performance metrics mark a significant change for workforce development data and partner agencies.

The table provided six different blocks of data, each of them WIOA performance measures; including, employment six months after exit, employment twelve months after exit, median earnings for participants, credential attainment, measureable skills gain, and yet to be determined measures regarding the effectiveness of serving employers. Clinton indicated that, as of the time of this report, we are on target to meet the initial performance goals we will be reporting on. Some of the measures don't currently have data available as there has not been enough time to gather baseline data. Clinton added that we are continuing to gather Workforce Innovation Act (WIA) performance measures and are hitting in excess of 90 percent of those measures.

With the report concluded, Chairman Skains added that during the National Governor's Association meeting, national Department of Labor leaders indicated they are working hard to make sure everyone understands their performance goals and how they will meet them.

Yvonne Wright wanted to emphasize that we are still in the initial stages of gathering and reporting performance information and thanked Clinton for his hard work on the process.

Chairman’s Report, Bill Skains: Chairman Skains thanked board members for their service and added that, following the election, we would continue working toward the goals outlined in our WIOA Combined Plan as the work doesn’t slow down. Chairman Skains thanked all the major partners for their collaborative work on the plan; emphasizing few states were able to achieve this level of collaboration. He asked that everyone review the plan so they can get a sense of how complex the workforce system has been.

Chairman Skains added that the Department of Education has been remarkable in their implementation and posed several issues the board should know about WIOA. WIOA is the first major reform to the federal workforce system in 15 years and passed with bipartisan majorities. It means improved services for approximately 20 million people every year as far as breaking down barriers between government agencies and service locations. WIOA helps people overcome barriers to employment by providing job training and education opportunities to people that have traditionally faced difficulty finding employment; including, individuals with disabilities, out of school, at risk youth, youth in foster care and the like. WIOA is better for businesses in the communities overall. The data collection efforts are essential to WIOA, giving us better data to make better decisions. He added that everyone would likely be seeing more surveys and the completion of those surveys would help further improve the workforce system.

Questions and Comments: Chairman Skains opened the floor for any further questions or comments.

Closing remarks: With no further comments, Mark Bauer indicated the next meeting would be held in May and that if anyone had items they would like to add to the agenda to email himself or Dave Overfelt with that information.

Adjourn: The conference call was called to a close at 9:42 AM.

Approved:



William “Bill” Skains Jr. Board Chairman



Mark Bauer Executive Director