

You have a lot to think about and should start planning for the future as soon as you can. Use your experience and skills to market yourself to businesses and find your next job.

# Connecting you with employment services Employment Transition Team

## Key Resources



### Jobs.mo.gov

Missouri's premier job matching, career planning, and training resource is available to you 24/7. No matter where you are in your job search, go to [jobs.mo.gov](http://jobs.mo.gov) to access online and in-person resources, products, and services at no cost.

[jobs.mo.gov/](http://jobs.mo.gov/)



### Unemployment Insurance Labor

Missouri's Unemployment Insurance (UI) Online Claims Filing System can help you file new, renewed, or weekly unemployment claims at no cost. It can take between 18 and 22 days to receive payment for a new claim and there is a 10 day processing period for renewed claims.

[moclaim.mo.gov](http://moclaim.mo.gov)



### Jobs.mo.gov - Find a Job Center

Missouri Job Centers statewide provide access to free career related resources. Enter full address, zip code, or city information on this map to find Job Centers near you. Click on a map pin for the phone number, email address, physical address, and office hours for the center of your choice.

[jobs.mo.gov/career-centers](http://jobs.mo.gov/career-centers)

For additional information about Missouri Division of Workforce Development services, contact a Missouri Job Center near you. Locations and additional information are available at [jobs.mo.gov](http://jobs.mo.gov) or 1-888-728-JOBS (5627).

Missouri Division of Workforce Development is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY users can call (800) 735-2966 or dial 7-1-1.

This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the contracting agency and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it. Internal use by an organization and/or personal use by an individual for non-commercial purposes is permissible. All other uses require the prior authorization of the copyright owner. DWD-ETT-1(1-2016)



## What should I do now?

IT'S ALL ABOUT  
**YOU**

We know transition can be difficult.  
Our team is here to help.

Missouri Division of Workforce Development

## What can I do now?

- Compile a list of references.
- Gather information about health insurance and any other benefits.
- Learn about Unemployment Insurance benefits.
- Learn about public services available in your community.

## How do I look for my next job?

- Register at [jobs.mo.gov](http://jobs.mo.gov) to start finding jobs, set up job notifications, help employers find you, access tools to plan for the future, and more.
- Visit your local Job Center to receive one-on-one employment assistance, attend employment workshops, and get connected to helpful resources.
- Update your résumé or let us help you create one.

## What skills are employers looking for?

- Job Center specialists can help you identify your skill set.
- Identify in-demand transferable skills.
- Work with a Job Center specialist to make a plan to build new skills.

## What assistance is available to me?

- Some businesses offer specific training, instruction, and work experience with On-the-Job Training.
- Educational and occupational skills training assistance may be available through your Job Center.
- The Job Center offers job search and skill enhancement workshops.

## How can the Job Center help me find a job?

- Refine your job search strategy
- Learn about the job market in your area: in-demand jobs, salaries, and growth and declining industries.
- Learn techniques for giving your best job interview and learn methods to build and extend your job search networks.
- Consider volunteering with community organizations to meet new people and find new opportunities.

