



Local Workforce Development Board **Eligible Training Provider Selection Policy Guidelines**

Local Workforce Development Boards (Local WDB) must work with the State to ensure consumers have appropriate access to sufficient numbers and types of providers of training services. They also must ensure the dissemination and appropriate use of the State list of Eligible Training Providers (ETP) and programs.

Local WDBs must create and maintain an Eligible Training Provider System (ETPS) policy. This policy must:

- Describe the criteria the Local WDB uses to review ETPS providers and programs for approval at the local level;
- Explain all State and local Workforce Innovation and Opportunity Act (WIOA) requirements for providers;
- Establish and explain expected performance levels;
- Provide procedures for Pell Grant reimbursement to WIOA for tuition under 20 CFR 680.230(c); and
- Specify terms for, and expectations of, the ETP.

The State provides Local WDB access to the electronic ETPS for online review and local approval of State-approved providers and programs. To fulfill its obligations under 20 CFR 680.430(c), the Local WDB's policy must acknowledge its responsibility to:

- Carry out the login and online procedures assigned to the Local WDB;
- Determine and approve initial eligibility;
- Renew the eligibility of providers and programs; and
- Terminate ETPs or programs, when necessary, due to poor performance or violation of WIOA requirements

Local WDBs may develop additional requirements (20 CFR 680.510) to determine eligibility of providers and programs beyond the State criteria (*except* with respect to Registered Apprenticeships programs). The Local WDB may:

- Require additional criteria and information from local providers to become or remain eligible in their respective Local Workforce Development Area (LWDA); and/or
- Set higher levels of performance than those of the State as criteria for local programs to become or remain eligible in the LWDA.



If additional local requirements are established by the Local WDB, they also must be clearly delineated in the local ETPS policy. For example, additional local requirements may include:

- Requests for information linking training services to in-demand occupations in the LWDA and describing how they connect with the Local WDB's sector strategies;
- Requests for performance and cost information, including program-specific comparative performance and cost information for the local outlets of multi-site eligible training providers;
- Requests for information demonstrating a program's responsiveness to local requirements; or
- Other appropriate information requirements related to the WIOA objectives.