



**Missouri Division of Workforce Development
DWD Issuance 18-2015**

**Issued: April 15, 2016
Effective: April 15, 2016**

Subject: Program Year 2016 (PY16)/Fiscal Year 2017 (FY17) Workforce Innovation and Opportunity Act (WIOA) Formula Allocations for Adult, Youth, and Dislocated Worker Programs to Local Workforce Development Boards (Board)

1. Purpose: This Issuance is written to provide funding information for completion of Planning Budget Summaries for PY16 and FY17 WIOA funding.
2. Background: Whenever the Secretary of Labor allots funds required to be allotted under WIOA Title I, the Secretary shall publish in a timely fashion in the Federal Register the proposed amount to be distributed to each recipient of the funds. After determining the amounts to be reserved, the Secretary shall make available a percentage for Adult, Dislocated Worker, and Youth programs.
3. Substance: **Attachment 1-Section 1** provides the PY16/FY17 WIOA Title I Adult formula fund allocation based on Training and Employment Guidance Letter (TEGL) No. 17-15 issued on April 5, 2016.

Missouri's PY16 Adult allotment is \$1,954,735 of which 85 percent is allocated to the Boards in the amount of \$1,661,525. Missouri's FY17 Adult allotment is \$13,395,980 of which 85 percent is allocated to the Boards in the amount of \$11,386,583.

Adult PY16 allocations are available July 1, 2016, and Adult FY17 allocations are available October 1, 2016. The Boards may request to transfer up to **100 percent** from each of the Adult program funding allotments to the respective Dislocated Worker program funding allotments.

Attachment 1-Section 2 provides the PY16 WIOA Title I Youth formula fund allocation based on TEGL No. 17-15 issued on April 5, 2016.

Missouri's PY16 Youth allotment is \$16,472,508 of which 85 percent is allocated to the Boards in the amount of \$14,001,632. PY16 Youth allocations are available April 1, 2016. There is no authority for Boards to transfer funds to or from the Youth activity program.

Attachment 1-Section 3 provides the PY16/FY17 WIOA Title I Dislocated Worker formula fund allocation based on TEGGL No. 17-15 issued on April 5, 2016.

Missouri's PY16 Dislocated Worker allotment is \$2,708,837 of which 60 percent is allocated to the Boards in the amount of \$1,625,302. Missouri's FY17 Dislocated Worker allotment is \$14,433,238 of which 60 percent is allocated to the Boards in the amount of \$8,659,943.

Dislocated Worker PY16 allocations are available July 1, 2016, and Dislocated Worker FY17 allocations are available October 1, 2016. The Boards may request to transfer up to **100 percent** from each of the Dislocated Worker program funding allotments to the respective Adult program funding allotments.

Attachment 1-Section 4 provides PY16 WIOA Title I Adult, Youth, and Dislocated Worker funding combined to aid in the completion of the Planning Budget Summaries for WIOA funds.

Attachment 1-Section 5 provides FY17 WIOA Title I Adult and Dislocated Worker funding combined to aid in the completion of the Planning Budget Summary for WIOA funds.

The Planning Budget Summaries for WIOA Adult, Youth, and Dislocated Worker funds, used to budget funds included in this Issuance, must be completed and submitted in DWD's Financial Reporting System (FRS).

Attachment 2 comprises the revised WIOA Line Item Descriptions.

4. Action:

This information must be used to develop the Planning Budget Summaries for all funding as identified and included in Attachment 1-Sections 1 through 3. Please distribute this Issuance to appropriate individuals.

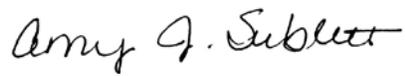
The Board must include a copy of the properly completed Planning Budget Summaries in their local plan **due July 1, 2016**. Please refer to DWD Issuance 14-2015 and subsequent revisions.

PY16 WIOA Youth funds (Attachment 1-Section 2) are available April 1, 2016. PY16 Adult and Dislocated Worker funds (Attachment 1-Sections 1 and 3) are available July 1, 2016. FY17 Adult and Dislocated Worker funds (Attachment 1-Sections 1 and 3) are available October 1, 2016.

When requesting to transfer funds, the Boards must provide a copy of the transfer request Planning Budget Summary, submitted through FRS; an explanation of how this transfer will assist the Board, and how many additional individuals are anticipated to be served in the program receiving the transferred funds. Please refer to DWD Issuance 2015-08 and subsequent revisions.

5. Contact: Please contact Julie Carter at (573) 526-1644 if you have any questions regarding the calculation of the PY16/FY17 allocations. If you need assistance regarding the plan/plan modification or a transfer request, please contact Clinton Flowers, Planning Manager, at clint.flowers@ded.mo.gov.
6. Reference: WIOA Sections 182,127(b)(1)(C); 132(b)(1)(B); and (2)(B); Section WIOA 129(c)(4) and Federal Register Vol. 80 No. 73.
7. Rescissions: None.
7. Attachments: (1) DWD Formula Allocations and (2) WIOA Line Item Descriptions.

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Amy Sublett
Director
Missouri Division of Workforce Development

PY16-FY17 WIOA ALLOCATIONS

Attachment 1-Section 1 of 5

Workforce Innovation and Opportunity Act Adult Allocations

<u>Region Name</u>	<u>LWDA No.</u>	<u>PY '16 Available 7/1/16</u>	<u>FY '17 Available 10/1/16</u>	<u>Total Allocation</u>
Northwest	1	\$ 69,065	\$ 473,311	\$ 542,376
Northeast	2	\$ 66,454	\$ 455,412	\$ 521,866
Kansas City & Vicinity	3	\$ 230,411	\$ 1,579,026	\$ 1,809,437
West Central	4	\$ 79,512	\$ 544,903	\$ 624,415
St. Louis City	6	\$ 152,552	\$ 1,045,457	\$ 1,198,009
Southwest	7	\$ 65,293	\$ 447,457	\$ 512,750
Ozark	8	\$ 141,758	\$ 971,479	\$ 1,113,237
Central	9	\$ 173,243	\$ 1,187,253	\$ 1,360,496
South Central	10	\$ 78,642	\$ 538,937	\$ 617,579
Southeast	11	\$ 120,284	\$ 824,315	\$ 944,599
East Jackson County	12	\$ 106,064	\$ 726,870	\$ 832,934
St. Louis County	13	\$ 238,826	\$ 1,636,699	\$ 1,875,525
St. Charles County	14	\$ 58,023	\$ 397,634	\$ 455,657
Jefferson / Franklin Consortium	15	\$ 81,398	\$ 557,830	\$ 639,228
Total		\$ 1,661,525	\$ 11,386,583	\$ 13,048,108

Note: Must be fully expended by 6/30/2018.

Emily Johannes
4/15/2016

PY16-FY17 WIOA ALLOCATIONS

Attachment 1-Section 2 of 5

Workforce Innovation and Opportunity Act Youth Allocation

<u>Region Name</u>	<u>LWDA No.</u>	<u>PY '16 Available 4/1/16</u>
Northwest	1	\$ 589,083
Northeast	2	\$ 512,849
Kansas City & Vicinity	3	\$ 1,883,912
West Central	4	\$ 688,419
St. Louis City	6	\$ 1,325,290
Southwest	7	\$ 535,950
Ozark	8	\$ 1,279,812
Central	9	\$ 1,658,674
South Central	10	\$ 577,533
Southeast	11	\$ 981,806
East Jackson Co. KC	12	\$ 882,470
St. Louis County	13	\$ 1,960,146
St. Charles County	14	\$ 488,365
Jefferson / Franklin Consortium	15	\$ 637,323
Total		<u>\$ 14,001,632</u>

Note: Must be fully expended by 6/30/2018.

Emily Johannes
4/15/2016

PY16-FY17 WIOA ALLOCATIONS

Attachment 1-Section 3 of 5

Workforce Innovation and Opportunity Act Dislocated Worker Allocations

<u>Region Name</u>	<u>LWDA No.</u>	<u>PY '16 Available 7/1/16</u>	<u>FY '17 Available 10/1/16</u>	<u>Total Allocation</u>
Northwest	1	\$ 83,681	\$ 445,872	\$ 529,553
Northeast	2	\$ 80,567	\$ 429,278	\$ 509,845
Kansas City & Vicinity	3	\$ 211,370	\$ 1,126,223	\$ 1,337,593
West Central	4	\$ 80,432	\$ 428,556	\$ 508,988
St. Louis City	6	\$ 136,566	\$ 727,653	\$ 864,219
Southwest	7	\$ 82,463	\$ 439,378	\$ 521,841
Ozark	8	\$ 133,782	\$ 712,818	\$ 846,600
Central	9	\$ 156,801	\$ 835,469	\$ 992,270
South Central	10	\$ 79,484	\$ 423,506	\$ 502,990
Southeast	11	\$ 102,232	\$ 544,714	\$ 646,946
East Jackson Co. KC	12	\$ 89,775	\$ 478,338	\$ 568,113
St. Louis County	13	\$ 253,482	\$ 1,350,602	\$ 1,604,084
St. Charles County	14	\$ 64,912	\$ 345,868	\$ 410,780
Jefferson / Franklin Consortium	15	\$ 69,755	\$ 371,668	\$ 441,423
Total		\$ 1,625,302	\$ 8,659,943	\$ 10,285,245

Note: Must be fully expended by 6/30/2018.

Emily Johannes
4/15/2016

PY16-FY17 WIOA ALLOCATIONS

Attachment 1-Section 4 of 5

PY'16 Workforce Innovation and Opportunity Act Allocations

<u>Region Name</u>	<u>LWDA No.</u>	<u>PY '16 Adult</u>	<u>PY '16 Youth</u>	<u>PY '16 Dislocated Worker</u>	<u>Total PY '16 Available</u>
Northwest	1	\$ 69,065	\$ 589,083	\$ 83,681	\$ 741,829
Northeast	2	\$ 66,454	\$ 512,849	\$ 80,567	\$ 659,870
Kansas City & Vicinity	3	\$ 230,411	\$ 1,883,912	\$ 211,370	\$ 2,325,693
West Central	4	\$ 79,512	\$ 688,419	\$ 80,432	\$ 848,363
St. Louis City	6	\$ 152,552	\$ 1,325,290	\$ 136,566	\$ 1,614,408
Southwest	7	\$ 65,293	\$ 535,950	\$ 82,463	\$ 683,706
Ozark	8	\$ 141,758	\$ 1,279,812	\$ 133,782	\$ 1,555,352
Central	9	\$ 173,243	\$ 1,658,674	\$ 156,801	\$ 1,988,718
South Central	10	\$ 78,642	\$ 577,533	\$ 79,484	\$ 735,659
Southeast	11	\$ 120,284	\$ 981,806	\$ 102,232	\$ 1,204,322
East Jackson Co. KC	12	\$ 106,064	\$ 882,470	\$ 89,775	\$ 1,078,309
St. Louis County	13	\$ 238,826	\$ 1,960,146	\$ 253,482	\$ 2,452,454
St. Charles County	14	\$ 58,023	\$ 488,365	\$ 64,912	\$ 611,300
Jefferson / Franklin Consortium	15	\$ 81,398	\$ 637,323	\$ 69,755	\$ 788,476
Total		\$ 1,661,525	\$ 14,001,632	\$ 1,625,302	\$ 17,288,459

Note: Youth funds available 4/1/2016. Adult and Dislocated Worker funds available 7/1/2016. Must be fully expended by 6/30/2018.

Emily Johannes
4/15/2016

PY16-FY17 WIOA ALLOCATIONS

Attachment 1-Section 5 of 5

FY'17 Workforce Innovation and Opportunity Act Allocations

<u>Region Name</u>	<u>LWDA No.</u>	<u>FY '17 Adult</u>	<u>FY '17 Dislocated Worker</u>	<u>Total FY '17 Available</u>
Northwest	1	\$ 473,311	\$ 445,872	\$ 919,183
Northeast	2	\$ 455,412	\$ 429,278	\$ 884,690
Kansas City & Vicinity	3	\$ 1,579,026	\$ 1,126,223	\$ 2,705,249
West Central	4	\$ 544,903	\$ 428,556	\$ 973,459
St. Louis City	6	\$ 1,045,457	\$ 727,653	\$ 1,773,110
Southwest	7	\$ 447,457	\$ 439,378	\$ 886,835
Ozark	8	\$ 971,479	\$ 712,818	\$ 1,684,297
Central	9	\$ 1,187,253	\$ 835,469	\$ 2,022,722
South Central	10	\$ 538,937	\$ 423,506	\$ 962,443
Southeast	11	\$ 824,315	\$ 544,714	\$ 1,369,029
East Jackson Co. KC	12	\$ 726,870	\$ 478,338	\$ 1,205,208
St. Louis County	13	\$ 1,636,699	\$ 1,350,602	\$ 2,987,301
St. Charles County	14	\$ 397,634	\$ 345,868	\$ 743,502
Jefferson / Franklin Consortium	15	\$ 557,830	\$ 371,668	\$ 929,498
Total		\$ 11,386,583	\$ 8,659,943	\$ 20,046,526

Note: Adult and Dislocated Worker funds available 10/1/2016. Must be fully expended by 6/30/2018.

Emily Johannes
4/15/2016

Adult - Local Administration:

Adult - Salary and Fringe Benefits:	Salaries and fringe benefits for administrative staff working with the program.
Adult - Other Administration:	Other costs associated with operating the program such as supplies, space, travel, etc.

Program Services:

Adult - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Adult - Other staffing costs:	Other costs associated with operating the program such as supplies, space, travel, etc.
Adult - ITA:	Funds expended for participants enrolled in activity 3001 Occupation specific training and paid for through individual training accounts.
Adult - OJT:	Funds expended for participants enrolled in activity 3002 On-the-Job training.
Adult - Pre-Apprenticeship:	Programs that provide training to increase math, literacy, and other vocational skills needed to gain entry to a registered apprenticeship program.
Adult - Registered Apprenticeship:	A registered apprenticeship is a program registered under the National Apprenticeship Act. Activity code 3010
Adult - Transitional Jobs:	Time-limited, subsidized employment in the private, non-profit, or public sectors for individuals with barriers to employment who are chronically unemployed or have an inconsistent work history.
Adult - Incumbent Worker Training:	A program designed to meet the special requirements of an employer (including a group of employers to retain a skilled workforce or avert the need to lay off employees by assisting the workers in obtaining the skills necessary to retain employment. Activity code 3011
Adult - Work Experience or Internship:	A planned, structured, time-limited learning experience that takes place in the work place. An internship or work experience may be paid or unpaid as appropriate. An internship or work experience may be provided in the private for profit, non-profit, or public sectors. Activity code 2010
Adult - Supportive Services:	Funds expended for participants enrolled in activity TBD Supportive Services. Activity code 4003

Dislocated Worker - Local Administration:

Dislocated Worker - Salary and Fringe Benefits:	Salaries and fringe benefits for administrative staff working with the program.
Dislocated Worker - Other Administration:	Other costs associated with operating the program such as supplies, space, travel, etc.

Program Services:

Dislocated Worker - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Dislocated Worker - Other staffing costs:	Other costs associated with operating the program such as supplies, space, travel, etc.
Dislocated Worker - ITA:	Funds expended for participants enrolled in activity 3001 Occupation specific training and paid for through individual training accounts.
Dislocated Worker - OJT:	Funds expended for participants enrolled in activity 3002 On-the-Job training. Does not include funds expended from the OJT National Emergency Grant.
Dislocated Worker - Pre-Apprenticeship:	Programs that provide training to increase math, literacy, and other vocational skills needed to gain entry to a registered apprenticeship program.
Dislocated Worker - Registered Apprenticeship:	A registered apprenticeship is a program registered under the National Apprenticeship Act. Activity code 3010
Dislocated Worker - Transitional Jobs:	Time-limited, subsidized employment in the private, non-profit, or public sectors for individuals with barriers to employment who are chronically unemployed or have an inconsistent work history.
Dislocated Worker - Incumbent Worker Training:	A program designed to meet the special requirements of an employer (including a group of employers to retain a skilled workforce or avert the need to lay off employees by assisting the workers in obtaining the skills necessary to retain employment.
Dislocated Worker - Work Experience or Internship:	A planned, structured, time-limited learning experience that takes place in the work place. An internship or work experience may be paid or unpaid as appropriate. An internship or work experience may be provided in the private for profit, non-profit, or public sectors. Activity code 3012
Dislocated Worker - Supportive Services:	Funds expended for participants enrolled in activity TBD Supportive Services. Activity code 4003

Local Administration:

Youth - Salary and Fringe Benefits:	Salaries and fringe benefits for administrative staff working with the program.
Youth - Other Administration:	Other costs associated with operating the program such as supplies, space, travel, etc.

Program Services:

In-School - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
In-School - Other staffing/operational costs:	Other costs associated with operating the program such as supplies, space, travel, etc.

Direct Participant Costs:

In-School - Occupational Skills Training:	Funds expended for In-School WIOA Youth participants enrolled in activity 605 for occupational skills training.
In-School - Work Experiences Staffing:	Funds used for staffing costs for the development and management of WIOA work experiences as defined in WIOA NPR Sections 681.590 & 681.600. Meets the requirement of WIOA Section 129(c)(4) – 20% minimum budgeted for and expended for work experiences.
In-School - OJT:	Funds expended for In-School WIOA Youth participants enrolled in On-the-Job Training, activity code 616.
In-School - Supportive Services:	Funds expended for WIOA In-School participants enrolled in activity 607.
In-School - Pre-apprenticeship Programs:	Funds used for Pre-apprenticeship programs, activity code 615.
In-School – Internships and Job Shadowing:	Funds used for Internships and Job Shadowing, activity code 617.
In-School - Financial Literacy Education:	Funds used for Financial Literacy Education, activity code 620.
In-School - Alternative Secondary School Services:	Alternative secondary school services, or dropout recovery services, as appropriate, activity code 602.
In-School - Other direct participant costs:	Incentive payments made to participants.
In-School Summer Employment Opportunities And Other Employment Opportunities – Participant Wages and Pre-Employment Testing:	Summer Employment and other employment as available throughout the school year, activity code 603. This would include participant wages and fringe costs for payroll.

Program Services:

Out-School - Salary and Fringe Benefits:	Salaries and fringe benefits for staff operating the program.
Out-School – Other staffing/operational costs:	Other costs associated with operating the program such as supplies, space, travel, etc.

Direct Participant Costs:

Out-School - Occupational Skills Training:	Funds expended for Out-of-School WIOA Youth participants enrolled in activity 605 for occupational skills training.
Out-School - Work Experiences Staffing:	Funds used for staffing costs for the development and management of WIOA work experiences as defined in WIOA NPR Sections 681.590 & 681.600. Meets the requirement of WIOA Section 129(c)(4) – 20% minimum budgeted for and expended for work experiences.
Out-School - OJT:	Funds expended for Out-of-School WIOA Youth participants enrolled in On-the-Job Training, activity code 616.
Out-School - Supportive Services:	Funds expended for WIOA Out-of-School participants enrolled in activity 607.
Out-School - Pre-apprenticeship Programs:	Funds used for Pre-apprenticeship programs, activity code 615.
Out-School – Internships and Job Shadowing:	Funds used for Internships and Job Shadowing, activity code 617.
Out-School - Financial Literacy Education:	Funds used for Financial Literacy Education, activity code 620.
Out-School – Alternative Secondary School	Alternative secondary school services, or dropout recovery services, as appropriate, activity code 602.
Out-School - Other direct participant costs:	Incentive payments for participants.