



January 17, 2019

SENT VIA E-MAIL ONLY

Lisa Marshall

WARN Coordinator

Department of Economic Development

Division of Workforce Development

PO Box 1087

Jefferson City, MO 65102

Email: ett.dwd@ded.mo.gov



Subject: Notice of Business Closing

Dear Lisa,

This notice is provided pursuant to the Federal Worker Adjustment and Retraining Notification (WARN) Act of 1988, which requires affected employers to provide notice to certain government units or officials of a pending mass layoff or permanent closure.

Durham School Services, L.P. ("Durham") has received notice from the Special School District of St. Louis County that it will not be renewing its contract with Durham for transportation services beyond June 30, 2019. As a result, Durham is closing its facility located at 1832 Derhake Rd; Florissant, MO 63033. This closing is permanent and employees will be separated at that time. Affected employees do not have bumping rights. Employees will have the option to apply for transfers to other Durham locations throughout the U.S.

Notice of this closing and the information contained in this letter is being provided to employees via separate letter.

The job classifications and number of employees affected in each job classification are as follows:

<u>Job Classification</u>	<u>Number of Employees Affected</u>
School Bus Driver/Monitor	242
Shop Personnel	5
Office and Administrative Staff	7



Further information regarding the closing outlined above may be obtained from me by calling.