



August 14, 2020

VIA UPS AND/OR ELECTRONIC MAIL

Missouri Department of Higher Education & Workforce Development
Office of Workforce Development
P.O. Box 1087
Jefferson City, MO 65102
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Mayor Timothy Lowery
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Re: **COVID-19 Related Temporary Shutdown and Resulting Layoffs**
Aramark at Boeing Leadership Center 16805 New Halls Ferry Rd., Florissant, MO 63034

To Whom It May Concern:

Due to the business impact of the recent COVID-19 pandemic, Aramark's location listed above is temporarily closed. Accordingly, this letter will serve as notice of the extended temporary account closure and/or reduction in staff in accordance with the federal Worker Adjustment and Retraining Notification Act, 29 U.S.C. § 2101 et seq. ("WARN"). The extended shutdown of this location was caused by COVID-19 related business circumstances that were not reasonably foreseeable at the time that WARN notice would have been required. Boeing Leadership Center recently announced that it does not intend to reopen for an undefined period of time and will not need our services. We regret to inform you that all or most of the Aramark employees assigned to that client account will be or have been affected.

1. As a result of the temporary closing described above, Aramark expects to lay off its employees at Boeing Leadership Center as of September 30, 2020. We anticipate reopening this account as soon as reasonably feasible depending on the evolving COVID-19 pandemic and based upon our client's business needs but do not yet know when that will occur.
2. The specific job titles of our employees affected by this temporary closing, as well as the number of our employees in each job classification, are listed on the attachments to this notice.
3. There are no bumping rights applicable to these employees.
4. Our employees affected by this action are not represented by a union, but all affected employees have been notified of their layoff from employment.

Affected Job Titles & Employee Count

Job Title	# of Employee in Role
Baker	1
Conference Worker	4
Cook	9
Custodial Services Lead Worker	2
Custodial Services Worker	9
Floor Technician	1
Front Desk Worker	4
General Utility Lead Worker	1
General Utility Worker	6
Housekeeper	8
Lead Baker	1
Lead Cook	6
Lead Housekeeper	1
Lead Waiter/Waitress	3
Mail Distribution Worker	1
Office Worker	2
Painter	2
Waiter/Waitress	20