



Missouri Department of Higher Education and Workforce Development

FREQUENTLY ASKED QUESTIONS (FAQs) ABOUT...

OWD Issuance 13-2019: Statewide WIOA Youth Program Framework and Design Policy

(Issued: December 26, 2019)

Update: April 2020.

Q: If staff use the WorkKeys assessment for the required basic skills assessment, would they record those numbers under the basic skills tab even though it is not the same type of format as TABE, or record those under the normal place to put in WorkKeys scores?

A: Staff cannot post WorkKeys scores in the EFL MSG tab, but other than that, it does not matter where the scores are entered. Staff need to make it clear that WorkKeys was the assessment method used. In the Objective Assessment, staff will need to make sure either the scores are entered or the information is entered into the summary box.

Last updated: February 2020.

Q: Do Youth staff have to complete all four quarterly follow-up tabs or just the 2nd and 4th quarter tabs?

A: Yes, staff must complete all four quarterly follow-up tabs in all Youth records. It is imperative that staff obtain employment and post-secondary education information in order to meet the Youth Credential Attainment performance measure.

Please direct all questions or comments regarding the Issuance or this FAQ document to dwdpolicy@dhewd.mo.gov. All active Issuances are available at jobs.mo.gov/dwdissuances. Expired/rescinded Issuances are available on request.

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